

January 7, 2008

The meeting was called to order at 7:00 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Michelle Wheeler, Mike Epler, Bill Thompson, Linda Abrams, Dave & Anne Berkley, Brian Short, Larry Westbrook, Dan Hollingshead, Peter Bryan, Drew Conklin, Bill Westbrook, and Elaine Shirk.

Dan Dunham, Mayor, opened the meeting and swore in our new Council Persons, Anne Berkley, David Berkley and Bill Thompson.

He then opened the floor for nomination for President. Larry Westbrook nominated Anne Berkley and Bill Thompson seconded the nomination. There were no more nominations and the nominations were closed. A vote was taken and the nomination was approved.

Next was the nomination for Vice President, David Berkley nominated Bill Thompson, Larry Westbrook seconded the nomination. There were no more nominations and the nominations were closed. A vote was taken and the nomination was approved.

At this time the new President, Anne Berkley took over the meeting.

Stacy McBride agreed to become the Tax Collector for the Borough since Karen Gowin resigned. A resolution to appoint Stacy was presented to the Council. Dave Berkley made a motion to approve the resolution; Larry Westbrook seconded the motion and the motion Carried. Dan Dunham, Mayor swore Stacy in as Tax Collector for the Borough of New Albany.

OUTSIDE BUSINESS:

Michelle Wheeler proposed a new Ordinance to keep sexual offenders away from areas where our local children gather, to register the Social Hall a safe place when there are children's activities being held and that the Park be registered as a safe place again Sexual Predators. Michelle presented a sample ordinance. Bob Manahan made a motion to have an Ordinance created for the Borough, Larry Westbrook seconded the motion and the motion carried.

MINUTES:

The minutes from the December 3, 2007 had been received by Council Members so were not read at the meeting. Secretary read the minutes from the Close Out Meeting held on December 27, 2007. Linda Abrams made a motion to approve the minutes, Bill Thompson seconded the motion and the motion carried.

TREASURER'S REPORT:

Checkbook Balances:

Borough: \$19,505.69

Highway 2523,97

Sewer: 14,377.50

Water 3,023.82

Sewer Reserve: \$25,415.49

Treasurer's report was approved with a motion by Bill Thompson and seconded by Linda Abrams; the vote was unanimous.

COMMITTEE REPORTS:

Highway:

Bob Manahan stated that the curb box at Main and Division needs attention. Mike, Bill and Drew Conklin will try to flush with fire hose on Wednesday if all are available.

Park:

Linda stated that Dale wanted permission to burn the brush pile this weekend. After much discussion it was decided that Bill, Dave and Mike would look at what is there and make a decision.

Sewer:

Mike read a proposal that Dave Hindman had submitted regarding the position of Water/Sewer Manager. After discussing at length, Larry Westbrook made a motion to table this until the 15th when there will be a meeting at 6:00 pm to discuss further. Dave Berkley seconded the motion and the motion carried. Anne wants to discuss some things with Dave Hindman before the meeting.

Water:

Linda brought up a leak at the school in the kitchen. It is the schools problem rather than the Boroughs, as the water is going through there meter and they are paying for the water lost. As taxpayers, it is our problem as they are wasting water and also fuel to heat the water as it is hot water that is being wasted. Linda asked if the Council could send a letter to the school, school board, etc, regarding this problem. Secretary will draft a letter to be sent...

Code Enforcement:

There is nothing new this month. Bill asked if the Council was going to work on the Ordinances that need updating, especially the Property Maintenance and Junk Vehicles. Bill said he will stop by the Secretary's to look over the Ordinances.

Economic Development:

Bill Thompson stated that Brian Canfield has said he will continue working on the Economic Development.

Bills:

General:

| | | |
|-------|-------|---------------------|
| NAVFD | 30.00 | hall rental Dec. |
| PSAB | 48.00 | Borough News for CP |

Sewer:

| | |
|---------------------|---------|
| Frontier | \$31.13 |
| Benchmark Analytics | \$74.00 |

Water:

| | |
|----------|---------|
| Frontier | \$34.54 |
|----------|---------|

Old Business:

Water Rates: Dave Hindman had sent a note to Council stating at Towanda had not raised their rates as much as predicted and suggested that the Council might want to lower the per thousand rate down to \$3.65 from the \$4.00 a thousand approved at last month's meeting. After much discussion to the situation the water company is in and how badly they need to create a reserve, it was decided to leave the water rates at the amounts approved in the budget, \$13.00 flat rate and \$4.00 per thousands gallons used.

The Ordinance that had been written and advertised regarding usage of "jake brakes" was submitted for approval. Bill Thompson made a motion to not approve the motion; Larry Westbrook seconded the motion and motion carried.

The Street Renaming Ordinance has been advertised and was ready for final adoption. Bill Thompson made a motion to adopt ordinance, Mike Epler seconded the motion and the motion carried. This is in accordance with the 911 Update.

New Business:

Each year we have to vote on our Engineering Agreement with Stiffler and McGraw. Mike Epler made a motion that he and Dave Berkley review the Engineering Contract before approving it. Larry Westbrook seconded the motion and the motion carried.

Dave Hindman had sent a note to Council regarding mileage reimbursement for Borough Business. The Federal approved rate is 48.5 cents. Bill Thompson made a motion that the Mileage reimbursement rate for New Albany Borough for 2008 is 48.5 cents a mile for travel. This is for approved travel for elected and appointed Borough Officials and Borough Employees on Borough Business. Larry Westbrook seconded the motion and the motion carried.

Each year we vote on a resolution to pay certain bills that arrive after the regular monthly meeting to defray the possibility of being charge interest etc. Bob Manahan made a motion to approve the resolution; Mike Epler seconded the motion and the motion carried.

Each year we vote to accept the Insurance Renewal Application. Bob Manahan made a motion to accept the application, Linda Abrams seconded the motion and the motion carried. New Council members want to check around for rates which they will do.

The Attorney General's Office and PENDOT strongly advised that the Council review new options for the banking of Liquid Fuels monies. They advised that most municipalities use PLIGIT. After researching the interest rates, etc, Dave Hindman got the application forms from PLIGIT and they were presented to the Council. Bob Manahan made a motion to approve the Ordinance stating we would use PLIGIT for our Liquid Fuels Banking. Bill Thompson seconded the motion and the motion carried.

There will be a work session on January 29th at 6:00 to work on Ordinance.

Bob Manahan made a motion to adjourn at 9:40 pm.

Elaine Shirk
January 7, 2008

February 4, 2008

The meeting was called to order at 7:10 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Mike Epler, Bill Thompson, Linda Abrams, Dave & Anne Berkley, Larry Westbrook, Dan Hollingshead, Peter Bryan, Bill Thompson, Dave Manley, Vida Williams, John Thompson (Our Solicitor), and Elaine Shirk.

OUTSIDE BUSINESS:

John Thompson was invited to the Council Meeting to allow the new Council Members to meet our Attorney. The floor was opened for questions, etc. John also talked with us regarding our Ordinances, specifically the Dog Ordinance and Property Maintenance which Council wants to change. He also stated that all our Ordinances must be filed in the Law Library at the Court House. Every time we enact an Ordinance we must send him a copy and he will see that it gets placed in the Law Library and will forward a stamped receipt back to the Secretary to file with the Ordinance.

Eberlin, the owner of the old Pizza shop called Secretary and Mayor about the 15 Minute Parking, Loading Zone sign that used to be by the Restaurant. He asked if it was ok for him to buy one and put it back. Mike Epler made a motion that the Borough buy the sign and put it up, Bill Thompson seconded the motion and the vote was unanimous.

Vida stated that the road by the truck hall needs attention. It is in bad condition where the people in the bottom apartment by the Post Office into their apartment.

MINUTES:

Linda Abrams made a motion to dispense with the reading of the minutes as everyone had received a copy before the meeting. Bill Thompson seconded the motion and the motion carried.

Treasurer Report:

Checkbook Balances:

| | |
|----------|-------------|
| Borough: | \$21,853.52 |
| Highway | 1,524.82 |
| Sewer: | 20,444.53 |
| Water | 6,837.52 |

Sewer Reserve: \$25,501.62

Treasurer's report was approved with a motion by Bob Manahan and seconded by Mike Epler; the vote was unanimous.

COMMITTEE REPORTS:

Emergency Management:

Nothing, Kathy is working on the Emergency Management Plans.

Highway:

Anne stated that the drain by Edling's needs attention, water is backing up in their basement. The pipe from the Terry Williams residence to the corner is blocked. Mike and Bill tried to open it with using the fire hose. They got it opened and then it blocked up again

Park:

Brush pile is still there, Mike said he thinks that is a Spring job. Mike said he has checked it out and there are no tires, etc. in it. Bill Thompson stated that the creek bank, behind the building in the parking lot, it washing badly. Conservation is aware of the problem but should be contacted regarding the wash.

Sewer:

There was an electrical problem with a pump at the Sewer Plant, but it was discovered that the operators were using the wrong electrical box.

Water:

Anne stated that she and Dave read the meters on Saturday. She stated that there are 7 properties that need meters or repairs. Dave, Larry and Bill stated that they will insure that all the meters are repair or changed by next months meeting.

Anne stated that some of the residences do not have house numbers. There will be a note send out with the water and sewer bills reminding residents that there is an ordinance requiring all buildings to have house numbers that are easily read from the street.

Code Enforcement:

There is nothing new this month. .

Economic Development: Nothing

Bills:

General:

| | | |
|--------------|--------|-----------------------|
| NAVFD | 60.00 | hall rental JAN & FEB |
| NTSWA | 4.00 | park trash |
| Daily Review | 498.40 | advertising |

Payroll:

| | | |
|-------------------|--------|---------------------------|
| Elaine Shirk | 290.00 | |
| Karen Gowin | 79.15 | NOV & DEC taxes collected |
| William Westbrook | 530.00 | |

Highway:

| | | |
|---------|--------|---------------|
| Penelec | 260.38 | street lights |
|---------|--------|---------------|

Sewer:

| | | |
|------------------------|---------|---------------------------|
| Frontier | \$31.43 | Sewer phone |
| Benchmark Analytics | 203.00 | testing |
| Penelec | 749.98 | electricity |
| Williams Oil & Propane | 279.64 | Propane for Sewer Plant |
| Larry Rohe | 11.32 | Toilet Paper, towels,etc. |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
| Larry Rohe | 690.00 |
| Scott Sample | 125.00 |

Water:

| | | |
|---------------|----------|--------------------|
| Frontier | \$35.00 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Benchmark | 28.00 | Testing |
| Towanda Water | 2,288.86 | Purchased Water |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
|--------------|--------|

Old Business:

No old business.

New Business:

Larry Westbrook asked about having the meetings tape recorded. After much discussion Dave Berkley made a motion to have the meetings recorded, Bill Thompson seconded the motion and the motion carried. Pete Bryan and Dan Hollingshead will donate a recorder.

Anne stated that the number listed for the Borough is at the Fire Company and since no one is there most of the time she thinks we should have a Borough number. She also wants the old computer that was at the Sewer Building, reconditioned and have a line and internet connection, for the Borough, at her home. After some discussion it was stated that she could just hook the computer into her internet that she already has, thus only needing a new phone line. Linda stated that if the Borough is doing this they should also pay for Secretary's as she has always paid her own. . Bill Thompson made a motion that the Borough pay for Elaine's phone line and dial up service and pay to have a phone line put in Anne house, plus having Calaman's recondition the old computer and pay for Anne to buy a phone. Dave Berkley seconded the motion and the vote was unanimous.

There was a discussion regarding the need for a fax machine. The one at the Sewer Building is old and doesn't work very well. Pete Bryan and Dan Hollingshead stated that they will also donate a fax machine that has been used very little.

Dan Dunham asked the Council if they wanted to do Borough Clean Up again this year and if they wanted him to still be in charge. It is normally done the 3rd Saturday of May. The Council agreed that it should be held; Dan Dunham will start the process.

With Borough business concluded, the regular meeting was adjourned at 8:35 with a motion from Linda Abrams. At this time the Council went into Executive Council to discuss delinquent accounts and what could be done to collect these monies.

Elaine Shirk
February 4, 2008

March 3, 2008

The meeting was called to order at 6:00 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Dave & Anne Berkley, Larry & Lynn Westbrook, Katrina Conners, Dale Hatch, Tom Howard, Dan Hollingshead, Peter Bryan, Drew Conklin, Bill Westbrook and Elaine Shirk.

OUTSIDE BUSINESS:

Tom Howard came to the meeting to talk about the water bills for the Methodist Parsonage. At the Parsonage the water goes through the Parsonage meter and then on to the Church. There is another meter which is not working. The Parsonage should have a split put in the plumbing and have a separate meter installed for the Church. The owner would be responsible for the plumbing and the Borough would install the meter. Tom feels that the Borough should reimburse the tenant of the Parsonage for 1 unit of water for 24 months even though the church is closed for 6 months a year. The Council tabled a decision until they can discuss this situation.

MINUTES:

The Council member received the minutes before the meeting but Larry Westbrook asked that they be read so members of the community attending could hear them. Minutes were approved with a motion from Dave Berkley, and seconded by Larry Westbrook. Vote was unanimous.

TREASURER'S REPORT

Checkbook Balances:

| | |
|----------|-------------|
| Borough: | \$29,020.51 |
| Highway | 2,265.20 |
| Sewer: | 29,516.83 |
| Water | 7359.29 |

Sewer Reserve: \$25,558.84

Treasurer's report was approved with a motion by Bob Manahan and seconded by Dave Berkley; the vote was unanimous.

COMMITTEE REPORTS:

Emergency Management:

Nothing,

Highway:

Anne reported that cinders had been ordered and received.

Park:

Nothing.

Dale Hatch stated that the riding mower needs a checkup. It is about 4 years old and has never had a checkup.

Sewer:

Everything going well.

Water:

Anne reported that all of the meters have been taken care of except Bob Epler's. This one needs a new meter and remote. Dan Hollingshead thanked the members of Council that working putting in water meters.

Dan Hollingshead asked about the Churches, Parsonages and the Fire Company paying for their water. The Churches and Parsonages have always paid for their water and the Fire Company water is being discussed with the Fire Company.

Dan Hollingshead asked if the Borough could put a flow meter at the truck garage to record water used when the Fire Company fills swimming pools. Anne will address with the Fire Com.

Code Enforcement:

Anne reported that there is a big hole on one property that is a safety hazard and it needs to be filled in. Bill Westbrook stated that he has been working on the on-going problems in the Borough.

There was a discussion regarding how much authority Bill has with regard to issuing fines, etc. Bill Westbrook stated that he could issue State Citations for any Ordinances on the Books, if the Borough Council approved it and placed it in the Code Enforcement Ordinance. Larry Westbrook made a motion to approve Bill Westbrook issuing State Citations, Dave Berkley seconded the motion and the vote was unanimous. Anne will contact the Attorney regarding having the Code Enforcement Ordinance changed to include issuing of State Citations.

Economic Development:

Brian Canfield spoke some about the process he went through to get Luzerne Community College to create a satellite campus in New Albany. Classes will begin this fall, they will be held from 6:00 – 9:00 pm. Brian is hoping that 5 to 10 years down the road the Counties will buy the building and we could have a full time campus.

We need a person on the Council to be the Chair Person as Brian is not on the Council. Anne appointed Linda Abrams to be the Chair Person.

Bills:**General:**

| | | |
|----------------------|----------|-----------------------------|
| Daily Review | 54.84 | advertising |
| Anne Berkley | 97.75 | Mileage for Class |
| Action Fire & Safety | 66.60 | Insp. Of Fire Extinguishers |
| Penelec | 15.50 | Park Electricity |
| Calaman's Computers | 227.00 | Rehab Computer |
| Gannon Assoc. | 1,173.00 | Insurance |
| Frontier | 41.66 | Anne's Phone Line |
| Elaine Shirk | 299.00 | QB Payroll Update |
| Thompson Law Office | 727.50 | Ordinances, etc. |
| Quill | 314.78 | Copier & print. Cartridges |

Payroll:

| | |
|-------------------|--------|
| Elaine Shirk | 290.00 |
| William Westbrook | 490.00 |

Highway:

| | | |
|------------------------|--------|---------------|
| Penelec | 260.45 | street lights |
| D. A. Stryker Trucking | 335.40 | Cinders |

Sewer:

| | | |
|----------------------|----------|-----------------------|
| Frontier | \$33.08 | Sewer phone |
| Benchmark Analytics | 93.00 | testing |
| Penelec | 684.61 | electricity |
| Main Pool & Chemical | 296.25 | sodium chloride |
| JMB Supply | 151.03 | conduit/bushings, etc |
| Gannon Assoc. | 1,173.00 | Insurance |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
| Larry Rohe | 500.00 |
| Scott Sample | 137.50 |

Water:

| | | |
|---------------|----------|--------------------|
| Frontier | \$35.00 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Benchmark | 28.00 | Testing |
| Towanda Water | 1,551.80 | Purchased Water |
| USA BlueBook | 24.63 | Meter Book Pages |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
|--------------|--------|

Old Business:

Anne stated that they have found a sign for the old Pizza shop at the Sewer Building. They are delaying putting it up until a business is in the building.

Anne stated that she now has a Borough Phone at her home, the number is 363-2300 and she also has a borough e-mail address which is naborough@epix.net.

Anne stated that the New Council Person training was well worth it. Those attending (Anne Berkley, David Berkley, Bill Westbrook and Bill Thompson) all learned a lot.

Anne passed out a copy of Census data from the last census and related how to find it on the internet if anyone was interested in checking it out.

There was much discussion regarding the Fire Company's water usage and the different ways it should be charged. Bob Manahan stated that he thought that we should not charge the Fire Company for water if they would let the Council hold their meetings with out charge.

Larry Westbrook made a motion that the Borough would not charge the Fire Company for water usage (with a cap of 30 units used for both Social Hall and Truck Garage) if the Fire Company agreed to let the Borough Council hold their meetings at the Social Hall with out a charge. Dave Berkley seconded the motion and the vote was unanimous.

Anne stated that the Shady Nook has said the Council can hold there meetings there without a charge. This item was tabled until the water usage for the Fire Company can be discussed with the Fire Company.

Dog Control Ordinance: Anne received the copy back from our Attorney and read it to the Council. There were a couple of changes that needed to be made before we can have it advertised and approved. Dave Berkley made a motion to okay the advertising of the Dog Control Ordinance once the changes have been made, Bob Manahan seconded the motion and the vote was unanimous.

The Attorney stated that the Property Maintenance Ordinance looks good and can be advertised.

Regarding the Ordinance on the Safe Zone, the Attorney wanted to talk with Michelle Wheeler who drafted the Ordinance.

Anne will get back with John Thompson regarding the Ordinances.

New Business:

Anne related that the drop box at the bank doesn't work but bank personnel stated that they would give us a different drop box to be placed at a location of the Borough choice. Also discussed was the possibility of Anne creating hours that customer's could stop by her residence to pay their bills.

The Borough would welcome another bank to the Borough. Anne is going to talk with Debbie Sample who works at Citizens and Northern.

Anne stated that Scott Sample should be authorized to sign the daily sewer reports. Bob Manahan made a motion authorizing Scott to sign, Larry Westbrook seconded the motion and the vote was unanimous. Anne will monitor the reports.

Anne asked the Council about Fund Raisers. Dan Dunham stated that that is what the RVC (Rotary Village Corp) does and we would welcome anyone who would like to participate or has ideas. Bob Manahan stated that Borough's don't have fund raisers, organizations do that.

Dan Dunham stated that the dumpsters have been ordered for this year's Clean-Up Day and Bob Sluyter has been contacted. He picks up around the town, but Dan stated that if we can get people with trucks to help; it will keep the cost down. The Clean-Up day will be May 17th and we will again charge \$5.00 for anything with Freon in and \$2.00 each for tire. Dan also wanted to know about getting the anti-skid material off Rt. 220. We can get a crew to hand sweep the street and try to get persons who have to do Community Service to help or the Borough can rent a sweeper from Northern Tier.

Larry Westbrook made a motion to adjourn. Meeting was adjourned at 9:00 PM.

Elaine Shirk
March 3, 2008

April 15, 2008

The April meeting was rescheduled from April 5th, due to illness. The meeting was called to order at 6:05 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Dave & Anne Berkley, Larry Westbrook, Linda Abrams, Bill Thompson, Mike Epler, Dale Hatch, Dan Hollingshead, Peter Bryan, Bill Westbrook, Brian Short, David L. Hindman, Jack Flynn and Elaine Shirk.

OUTSIDE BUSINESS:

Representatives from the Peoples State Bank sent the Council a letter proposing to sell the bank to the Borough for \$90,000. Peoples would finance the sale at a low rate of interest and the payment would be approximately \$562.00. Peoples would like a tentative decision by April 30th. Nothing has been obtained from other businesses. Larry Westbrook stated that he had heard that other banks aren't interested. Bob Manahan questioned buying it without having something ready to go in the building. Frank Zurn asked about leasing the building. Dan Dunham and Mike Epler stated they would like to wait until we had a contract with another business before deciding. Anne will ask for an extension to enable Council to discuss further.

Pete Bryan and Dan Hollingshead swept the bridge on Main Street and had pictures to show at the meeting. Bob asked about the walkway on the bridge. Mike Epler stated that he thought it could be done for less than the estimate we had received previously. Larry Westbrook and Mike will look at the bridge to decide what should be done.

John Flynn stated that he has flooding in his basement. The water is coming down from the reservoir/well road and into his yard. There is also a drain that stops by his property and doesn't go out to the road to drain the water properly. Dave Berkley said Earl Miller diverted the water through his pipe. He will check with Earl Miller.

MINUTES:

Linda made a motion to approve the minutes, with changes, Bob Manahan seconded the motion and there were 6 yes votes and Anne voted no. Motion carried. .

TREASURER'S REPORT

Checkbook Balances:
Borough: \$29,400.05
Highway 9,294.48
Sewer: 32,373.72
Water 9,556.77

Sewer Reserve: \$25,623,02

Treasurer's report was approved with a motion by Bill Thompson and seconded by Larry Westbrook; the vote was unanimous.

COMMITTEE REPORTS:

Emergency Management:

Nothing,

Highway:

People are parking right up to the corners, which makes it difficult to see if there is traffic coming. Anne stated that new "NO PARKING TO CORNER" signs were put on Sunday. Larry Westbrook addressed parking in the Borough and asked about getting two sides parking back. That would have to be addressed with PENDOT.

Street cleaning was discussed again. If the Borough wants to rent a Street Cleaner from NTSW, it costs approximately \$75.00 an hour and would need someone qualified to drive it.

Jim Abate called regarding a pot hot by his driveway. Mike said he would look at it when he got his equipment back in town.

Park:

Linda stated that the park needs lot of work.

Anne stated that she had to additional people who were interested in mowing and weed eating at the Park. She also stated that there were people in the Community that needed to do community service and would like to use them to help clean up around the Borough.

The two other applicants for the job were: Dave Cott who would charge \$75.00 for each mowing, if he used our equipment and \$90.00 a mowing if he used his equipment. Zach Hugo was the other applicant who would charge \$55.00 a mowing using his own equipment.

After much discussion Mike Epler made a motion to retain Dale as Park Maintenance, possibly using Community Service personnel as needed, Bob Manahan seconded the motion. There were 6 yes votes and Linda abstained. Dale receives \$8.00 an hour.

Dale Hatch stated that the riding mower needs a checkup. It is about 4 years old and has never had a checkup. Dave Berkley and Dale will check out the mower.

The Park sign is at Matt McGroarty's to be fixed. Linda stated that she would like to have it back up before Memorial Day.

Dale Hatch stated that the building in the parking lot is about to fall into the creek as the creek bank has eroded so badly. The Borough will need to have the Conservation District out to look at the creek bank.

Linda has a few reservations for the Park already and there will be a Memorial Day Service at the Park.

One of the park lights goes off and on all the time. Bill said it has a bad photocell. He will check it out.

Sewer:

Everything going well. Anne did the Chapter 94 report with Scott Sample's help.

Anne asked about lowering the sewer rates. Bill Thompson and Bob Manahan stated that we could not lower the rates as our lender had set them.

Water:

Anne reported that all the new meters install are working; there are still a couple that need to be replaced. The daily water usage is remaining at a good average.

Code Enforcement:

Bill Westbrook stated that he is working with Vince Amoroso and the Environmental Protection Agency regarding some properties in town. He has handed out a few flyers regarding Clean Up Day.

He stated that there are some grants available for sidewalks and curbing. Sidewalks are the resident's responsibility but if the Council would like, Bill will check further regarding money available. Bill will also look into what grants are available and when they are due, etc.

Bob Manahan, stated that a number of people have stated that they have seen rats around the Borough and this situation needs to be addressed immediately..

Economic Development:

Nothing

Bills:**General:**

| | | |
|-------------------|----------|----------------------------|
| Daily Review | 50.62 | advertising |
| Penelec | 16.86 | Park Electricity |
| Gannon Assoc. | 1,152.00 | Insurance |
| Frontier | 32.32 | Anne's Phone Line |
| Elaine Shirk | 38.48 | Elaine's Line & Internet |
| Post Office | 82.00 | Stamps |
| Mike Epler | 1,830.00 | Plowing and Cindering |
| Assessment Office | 25.80 | Printing RE tax bills |
| Stacy McBride | 77.07 | Postage & OCC & PC tax |
| bills | | |
| NAVFD | 30.00 | Fire Hall Rental for Feb. |
| NTSWA | 12.00 | Rental of Trash Containers |
| Payroll: | | |
| Elaine Shirk | 290.00 | |
| William Westbrook | 510.00 | |
| Stacy McBride | 146.08 | |

Highway:

| | | |
|---------|----------|----------------------------------|
| Penelec | 260.45 | street lights |
| PLGIT | 8,000.00 | Transfer of Funds to PLGIT Acct. |

Sewer:

| | | |
|----------------------|----------|--------------------------|
| Frontier | \$31.98 | Sewer phone |
| Benchmark Analytics | 179.00 | testing |
| Penelec | 700.82 | electricity |
| Main Pool & Chemical | 311.25 | sodium chloride |
| Dushore Agway | 370.00 | sodium bicarb |
| W. G. Malden | 1,499.42 | flow meter & calibration |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
| Larry Rohe | 580.00 |
| Scott Sample | 125.00 |

Water:

| | | |
|------------------|----------|--------------------|
| Frontier | \$35.00 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Benchmark | 54.00 | Testing |
| Towanda Water | 1,603.86 | Purchased Water |
| Petty Cash | 41.72 | |
| Penelec | 3.38 | Well #2 |
| Gannon Insurance | 1,173.00 | Insurance |

Payroll:

Elaine Shirk

290.00

Old Business:

Methodist Church Parsonage: Bob Manahan stated that it is the Church's responsibility to have the plumbing done to install an additional meter if they want their water charges separated. The Borough will provide and install the meter once the plumbing is complete. After discussion, it was a unanimous decision that the Borough was not responsible for returning a portion of the money the Parsonage tenant had paid for water.

The Enforcement Proceeding Ordinance was read by Anne and Elaine. Bill Thompson made a motion to have the Ordinance advertised, Bob Manahan seconded the motion and the vote was unanimous. Anne will contact the attorney regarding the advertising of the Enforcement Proceedings and also the Property Maintenance Ordinance. The changes have been made to the Dog Ordinance and the Ordinance has been advertised and is ready for the final approval. The final approval for this Ordinance will occur on May 5, 2008.

New Business:

Anne has created a Water Usage chart for the Fire Company to use when they draw water to fill pools, etc. This report will make it easier for her to do her reports. She gave the report to Mike Epler and he said the Fire Company would use it.

The normal Borough meeting was adjourned and the Council went into executive session.

Bill Thompson made a motion to adjourn. Meeting was adjourned at 8:45 PM.

Elaine Shirk
April 15, 2008

May 5, 2008

The meeting was called to order at 6:10 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Dave & Anne Berkley, Larry & Lynn Westbrook, Linda Abrams, Bill Thompson, Dale Hatch, Dan Hollingshead, Peter Bryan, Brian Short, Kathie Chase, Theresa Berry, Drew Conklin, Vida Williams and Elaine Shirk.

OUTSIDE BUSINESS:

Larry Westbrook stated that there is a Pitt Bull dog in town that is only tied with a clothes line. He stated that a child has already been bitten.

MINUTES:

Bill Thompson made a motion to approve the minutes, with changes, Dave Berkley seconded the motion. Motion carried.

TREASURER'S REPORT

Checkbook Balances:

| | |
|----------|-----------|
| Borough: | 25,450.49 |
| Highway | 1,037.14 |
| Sewer | 21,932.17 |
| Water | 8,723.10 |

Sewer Reserve: 25,671.52

Treasurer's report was tabled as Secretary didn't have the numbers with a motion from Bill Thompson, a second from Bob Manahan, motion carried.

COMMITTEE REPORTS:

Emergency Management:

Kathy Chase is still working on the Emergency Management Plans. Last copy the Borough has is the 2002 Book. Larry Westbrook asked about the legal ramifications of not getting all the records. It was suggested that the Borough send a registered letter to Dave Hindman asking for the last Emergency Management Plans.

Kathy Chase stated that this is also affecting Albany Township.

Highway:

Larry Westbrook and Mike Epler didn't get to look at the bridge. Larry stated that he may be able to get a stainless steel hand rail, he will check on that.

Bob Manahan stated that he had gotten some shale up on the Towanda By-Pass and put it in his driveway and that it has packed down like concrete.

Discussion was held regarding getting some of the stones from Larry Epler's property to lay a stone wall up at Division and Main Street, and backfill behind the wall.

Bob Manahan stated that we needed to get a tractor with a back blade to clean the berms. Dave Berkley stated it could be done, Mike McGroarty will be contacted.

Pot Holes on Pelton Hill Road need attention.

The pipe going across the bottom of Wood Street is collapsing and should be replaced. Anne asked for volunteers to fix the street. Dave said he has a saw to cut pavement and could borrow a back hoe. Bill said you would need a permit because the work would be in PENDOT's right of way. Dale Hatch said he had orange vests the workers could use.

One side parking was discussed once again. Anne will address with PENDOT. Residents are getting very upset regarding parking availability.

The regular meeting was halted and a brief Executive Session was held at 6:30. The regular meeting resumed at 6:40.

Park:

The creek bank behind the building in the parking lot was discussed. The sand bar would need to be moved and larger stones would be needed to reinforce the bank. Brian Canfield will contact the Watershed regarding the creek.

Linda stated that the RVC would like to do some work on Concession Stand. They would like to move the door to enter the concession stand to the other side as now it impedes the traffic flow into the ladies restroom.

Also we have volunteers who have offered to paint the buildings if we buy the paint. The RVC would like to paint the Concession Stand and the pavilions blue and white, also the gazebo and benches need to be waterproofed again.

Linda stated she has been approached by two students who would like to do work at the park for their senior project. They could plant flowers and paint also.

Linda asked Jim Magee to check on the electric at the Park; every time there is an event, there is a problem with the electric. Jim gave Linda an estimate of \$500 to do the work. Jim also said he would tear down the old well building but the Borough does not want it torn down, Dave and Larry will look at the building. Dave Berkley said he would remove the old electrical wiring.

RVC would also like to place a fence from behind the Pump building out to the driveway. Dale stated that he would build the fence. Larry Westbrook make a motion to buy the posts needed, Bob Manahan seconded the motion and the motion carried. Larry Westbrook asked Dale to give him a list of what was needed.

Larry Westbrook said he gets a discount on the weather seal, paint and lumber. Larry will get estimates and get back to Anne and Linda.

Linda said that she had asked Mike McGroarty about some metal roofing that he has down there for the building by the concession stand.

Linda also reported that there has been some damage at the Park; one side of the teeter-totter is broken, also some tables have been broken.

Bill Thompson made a motion for the Borough to split the cost of weatherproofing and paint with the RVC. Dave Berkley seconded the motion and the motion carried.

Bob Manahan made a motion for the Borough to split the cost of the electrical work at the park with the RVC with a cap of \$500.00 and proof of Jim Magee's insurance. Bill Thompson seconded the motion and the motion carried.

Dan Dunham stated that events have been scheduled at the Park, for Memorial Day, after the fishing derby is over.

Sewer:

Everything seems to be going fine. Bob Manahan asked about water infiltration to the system. There are three suspected properties and these will be checked on.

Water:

Rynveld's old office building, now owned by Eberlin has a flooded basement; a new meter with remote needs to be installed.

Hydrants need to be flushed; this will be done next month. Perhaps Community Service personnel can help with this and also with checking the shut off valves by turning them on and off.

Code Enforcement:

The Code Enforcement officer was not present.

Economic Development:

Brian is waiting for the wrap up with the College. He is also working with a Bank to see if they would be interested in moving into New Albany.

Brian and Anne have a meeting on May 14th at the Shady Nook to meet with this bank.

Brian discussed creating a Planning Commission for the Borough. Bill Thompson made a motion to write an Ordinance to allow the Borough to create a Planning Commission. Bob Manahan seconded the motion and the motion carried.

Bills:**General:**

| | | |
|-----------------|----------|---------------------------------|
| Penelec | 15.92 | Park Electricity |
| Frontier | 33.31 | Anne's Phone Line |
| Elaine Shirk | 92.99 | Elaine's Line & Internet/Update |
| McAfee | | |
| NAVFD | 21.25 | Paper Towels for Park |
| Dale Hatch | 10.08 | Gas for Lawn Tractor |
| Children's Fund | 50.00 | Fishing Derby |
| Water Account | 1,800.00 | Hydrant Rental |

Payroll:

| | |
|-------------------|--------|
| Elaine Shirk | 290.00 |
| William Westbrook | 610.00 |
| Stacy McBride | 361.68 |
| Dale Hatch | 364.00 |

Highway:

| | | |
|---------|--------|---------------|
| Penelec | 260.45 | street lights |
|---------|--------|---------------|

Sewer:

| | | |
|---------------------|----------|----------------------------|
| Frontier | \$32.32 | Sewer phone |
| Benchmark Analytics | 188.00 | testing |
| Penelec | 660.01 | electricity |
| Dushore Agway | 296.70 | sodium bicarb |
| McGuire's Septic | 1,386.00 | Pumping and Hauling Sludge |
| Post Office | 84.00 | Stamps |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
| Larry Rohe | 560.00 |
| Scott Sample | 125.00 |

Water:

| | | |
|---------------|----------|--------------------|
| Frontier | \$35.37 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Towanda Water | 1,784.70 | Purchased Water |
| Penelec | 16.42 | Well #2 |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
|--------------|--------|

Old Business:

Bob Manahan made a motion to adopt the new revised Dog Ordinance 2008-05, Bill Thompson seconded the motion and the motion carried.

New Business:

Anne read a letter that is to be sent out in the next sewer and water bills; asking residents whose accounts are delinquent to call her to arrange to pay ½ of the delinquent amount within 30 day and the rest within 60 days. If this is done, the finance charges will be waived. This letter also informed residents that the dog ordinance has been updated, the water and sewer payments can be made at The Just in Thyme Gift Shop, that all houses are required to have house numbers and asking people to make sure shrubs and bushes, etc. be trimmed for ease of reading their meters.

Bob Manahan made a motion to give \$50.00 to benefit the annual Fishing Derby, Larry Westbrook seconded the motion and the motion carried. The Borough provides support for the Fishing Derby each year.

Linda Abrams made a motion to pay the yearly fire hydrant rental of \$1800 from the Borough to the Water Company, Dave Berkley seconded the motion and the motion carried.

With the new Pennsylvania Law regarding Right-to-Know laws, Anne suggested that the Borough appoint Elaine Shirk as the Open Records Officer. Bob Manahan made a motion to appoint Elaine Shirk, Dave Berkley seconded the motion and the motion carried.

Anne discussed a meeting she went to of the Bradford County Borough Associations. The primarily purpose is for sharing of information. Anne stated that it was very informative and she would like to join the Association. There is no cost to join. Bob Manahan asked her get more information on the Association before the Council makes a decision.

Dan Dunham is going to be working on the New Albany Website to get it updated. Dan has applied for a grant that will pay for 75% of his costs and Dan stated that he will donate the remaining 25%.

Anne stated that she had received a letter regarding the natural gas drilling that is being done around the area and she and Dave were going to be attending a meeting to learn more about the drilling. Anne will report at next month's meeting.

Bill Thompson made a motion to adjourn. Meeting was adjourned at 9:35. PM.

Elaine Shirk
May 5, 2008

June 2, 2008

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, Dave & Anne Berkley, Larry & Lynn Westbrook, Linda Abrams, Bill Thompson, Dan Hollingshead, Kathie Chase, Bill Westbrook, Myron Wittig, Sr., Dave Hindman, Katrina M. Connor, Brian Canfield, and Elaine Shirk.

OUTSIDE BUSINESS:

Dave Hindman came to address the meeting regarding Emergency Response Plans. He stated that in 2003 Borough Council passed a resolution to adopt the Bradford County's plan as the Borough Plan. Since then we only had to supply updates through Kathy Chase.

Myron Wittig asked about his water bills. Said he has had two \$500.00 bills. Myron stated that he had asked Dave Hindman to turn off the water because he had a leak. Anne stated that this would be tabled until Council had time to investigate this. Council wants to know when meter was put in, etc.

Myron Wittig also asked about brush he has at his place. Dave Berkley stated he would get rid of it for Myron.

MINUTES:

Bill Thompson made a motion to accept the minutes with changes made, Larry Westbrook seconded the motion, motion carried

TREASURER'S REPORT

Checkbook Balances:

Borough: 28,606.59

Highway 776.69

Plgit 8,000.00

Sewer 21,982.98

Water 12,650.68

Sewer Reserve: 25,694.27

Dave Berkley made a motion to accept the Treasurer's report, Linda Abrams seconded the motion and the motion carried.

COMMITTEE REPORTS:

Emergency Management:

Anne and Kathy are going to get together to work on the Plans, tentatively on 10 June. May have to change Public Info Officer and update as possible.

Kathy is going to talk with Stacy Hart who is the Secretary for Wyalusing as they have a sewer plant, so she may be able to help then get a plan together.

Kathy and Bill Thompson went to a recertification meeting for Emergency Management with regard to Severe Weather Service.

Highway:

Mike Epler was not at the meeting. One side Parking was discussed, said there was two side parking during the week when there was work being done and it really slowed traffic down.

Park:

The Teeter-Totter has been fixed.

Dale bought redwood stain himself and stained the bridge going into the Park.

In April Jack Flynn said they would paint the buildings and pavilions as soon as we get the paint.

Trevor Owens will do work at the Park for his Senior Project. He would like to work with Dale.

Larry Westbrook stated that he had looked at the tables and said the tables/benches can be fixed. Larry will check with T&M about getting some angle iron and will need bolts, nuts and washers. He also looked at the pump house and said it needs to be torn down.

Larry said he thinks 5 gallons of each paint should be enough for the Park.

One of the lower pavilions needs a new floor; the RVC has stated that they would get estimates for replacing the floor as their project for the year. Bill Thompson made a motion to let the RVC put a new floor in the pavilion, Bob Manahan seconded the motion and the vote was unanimous. Larry Westbrook stated that he would like to supply a name of a contractor to secure an estimate from also.

Brush pile still needs burning.

The Clean-Up Day was discussed. Council has some ideas for next year, better notices, etc. They also asked that if anyone sees something happening that shouldn't be to please call Anne. We are very thankful for the help of our Community Service Personnel who helped to clean up the mess; also the people who dumped the trash came back and helped clean it up.

Larry stated that he has some cable that we could put across the parking lot when the Clean-Up was finished to keep people from dumping late.

Dan Hollingshead stated that he thought Park Maintenance was costing the Borough too much.

8:10 the regular meeting was halted and an Executive Session was held to discuss Park Maintenance Costs.

8:25 the regular meeting resumed. Dave Berkley made a motion to use more volunteers for Park maintenance to save costs, Bob Manahan seconded the motion and the motion carried. Anne will have a sign up sheet for anyone wanting to volunteer. The volunteers would use their own equipment.

Sewer:

Bob and Bill Thompson have found two places with infiltration to the sewer system. Dye will be purchased and put in the “down eaves” of the Dandy, when it is raining, to see if their run off is going into the sewer system.

Dave Berkley stated that there is a woodchuck digging under the fence at the Sewer Plant.

Water:

There are some residents that need new remotes on their water meters and they need to be accessible, there are also 3 or 4 remotes that need attention.

Anne discussed her letter to delinquent customers and the agreement for delinquent accounts (to make arrangements to pay ½ in 30 days and the rest in 60 days). A letter will be posted on the doors of delinquents, stating that their water will be turned off in 10 days if they had not made arrangements for payment. If the water is turned off for three days the state police can be called and the property condemned. If the water service is terminated, there is a \$40.00 reconnection fee.

Linda stated that she would try and get the water usage sheets from the Fire Co. before each meeting.

Code Enforcement:

We had a good clean- up day.

Code Enforcement has spoken to resident with Pitt Bull Dog. The property owner will be notified of the Pitt Bull on his Property.

Now that summer is here, tires cannot be left lying around to collect water, etc. Anything that will collect water needs to be taken care of because of mosquitoes.

Bill stated that some properties have been cleaned up.

Bill also stated that he is working on some grants; one is safe walking, which is for new sidewalks in the Borough. Another grant is the Main Street Project which is to give the town a face lift, there is also a block grant for Parks, which would create new handicap facilities where needed in Parks; bathrooms, hand rails, walkways to ensure handicap individuals would have access to everything in the Parks. If it would cost over \$2000 the

Borough would have to pay someone to do the work. The paper work needs to be in by August.

There are many feral/wild cats in the Borough. Humane Society will provide safe traps, but the Borough would be responsible for taking cats caught to the Humane Society.

Economic Development:

Brian Canfield stated that he would try to get someone from the Bradford County Planning Office to come to the next meeting.

Anne gave a summary of the meeting with the First Citizens Bank. They want a local name to be the lead for the bank. They would like the Borough to buy the bank and give them a short term lease (1-2 years). Brian stated that we shouldn't make a commitment to buy the bank unless we had at least a 2 year lease commitment from First Citizens. There was a discussion regarding the options with the bank and whether or not the Borough should buy the building.

Bob Manahan made a motion that the Borough should NOT buy the bank from Peoples. Larry Westbrook and Dave Berkley seconded the motion and the vote was unanimous,.

Bills:

General:

| | | |
|------------------|----------|---------------------------------|
| Penelec | 18.01 | Park Electricity |
| Frontier | 32.69 | Anne's Phone Line |
| Elaine Shirk | 67.84 | Elaine's Line & Internet/Update |
| McAfee | | |
| NAVFD | 21.25 | Paper Towels for Park |
| Dale Hatch | 15.57 | Gas & Oil for Lawn Tractor |
| Leljedals | 5.58 | Repairs at Park |
| NTSWA | 4.00 | Park Trash |
| Quill | 52.99 | Receipt Book for Anne/Paper |
| Francis X. Melly | 283.34 | Auditor |
| Daily Review | 151.63 | Advertising |
| Gannon Insurance | 1,173.00 | Insurance |
| JMB | 36.02 | Adaptor, etc for Park repairs |
| Post Office | 85.12 | Certified Letters |
| C. C. Allis | 487.30 | Paint/Deck Sealer for Park |

Payroll:

| | |
|-------------------|--------|
| Elaine Shirk | 290.00 |
| William Westbrook | 335.00 |
| Dale Hatch | 412.00 |

Highway:

| | | |
|---------|--------|---------------|
| Penelec | 260.45 | street lights |
|---------|--------|---------------|

Sewer:

| | | |
|---------------------|---------|-------------|
| Frontier | \$32.32 | Sewer phone |
| Benchmark Analytics | 243.00 | testing |
| Penelec | 708.17 | electricity |
| Francis X. Melly | 283.33 | Auditor |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
| Larry Rohe | 560.00 |
| Scott Sample | 75.00 |
| Dale Hatch | 24.00 |

Water:

| | | |
|------------------|---------|--------------------|
| Frontier | \$35.37 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Towanda Water | 1455.90 | Purchased Water |
| Penelec | 9.52 | Well #2 |
| Francis X. Melly | 283.33 | Auditor |
| Post Office | 84.00 | Stamps |

Payroll:

| | |
|--------------|--------|
| Elaine Shirk | 290.00 |
|--------------|--------|

Old Business:

The Audit has been received by the Borough. Bob Manahan made a motion to accept the audit, Larry Westbrook seconded the motion and the motion carried. The Audit will be advertised in the Daily Review.

There was a discussion regarding opening all the alleys.

New Business: None

Bill Thompson made a motion to adjourn. Meeting was adjourned at 10:12. PM.

Elaine Shirk
June 2, 2008

July 7, 2008

The meeting was called to order at 7:02 p.m. The following were in attendance: Robert Manahan, Dave & Anne Berkley, Larry Westbrook, Linda Abrams, Bill Thompson, Bill Westbrook, Peter Bryan, Kathie Chase, Michelle Dunham, Daniel Dunham, Vida Williams, Gene Hiduk, and Elaine Shirk.

OUTSIDE BUSINESS:

A representative from Bradford County Planning was to attend meeting but didn't make it.

Michelle Dunham had a few issues she wanted to discuss.

- a. She didn't want her personnel info sent to everyone, when sending an e-mail to the President. She stated that under HIPPA it is illegal.
- b. Michelle stated that she didn't see things getting done and wanted to find ways to get them done.

A discussion ensued with regard to Michelle's concerns.

The Council asked that the Secretary sent a get well card to Dan Hollingshead who is in the hospital in Williamsport.

MINUTES:

Bill Thompson made a motion to accept the minutes with changes made, Larry Westbrook seconded the motion, motion carried

TREASURER'S REPORT

Checkbook Balances:

| | |
|----------|-----------|
| Borough: | 28,606.59 |
| Highway | 776.69 |
| Plait | 8,000.00 |
| Sewer | 21,982.98 |
| Water | 12,650.68 |

Sewer Reserve: 25,694.27

Dave Berkley made a motion to accept the Treasurer's report, Linda Abrams seconded the motion and the motion carried.

COMMITTEE REPORTS:

Emergency Management:

With regard to NIMES, all the older council members plus Mike Epler have taken 100, 200, 700, and 800. The Borough received a letter stating that courses 300 and 400 were to be taken. Bill Thompson stated that these are managerial courses and not everyone needs to take them.

Highway:

Pelton Hill Road is bad again; ditches need to be cleaned. Mike Epler will take a look at Pelton Hill Road.

Vida Williams stated that the brush along her road, by the buildings, needs cutting, the rose bush needs to be pulled out and the pot holes in the road need attention.

The sidewalk by the house that was torn down needs attention.

There is brush that needs cutting back on Lawrence Street.

Larry Westbrook brought up the garden tractors running on and into the roads; it is a dangerous situation. Dave Berkley and Dan Dunham have called the State Police about this problem and have not gotten any good results.

Mike asked about the pipe by Terry Williams', he stated that he would check with his father and see if he could get a date for his father to come down with his backhoe and dig out the pipe.

Gene Hiduk stated that the hole in the road on Fawcett Street (by Greg Gowin's) is dangerous. He thinks the pipe has separated and needs to be dug up and replaced or repaired.

Park:

Linda thanked the people who had mowed the Park and stated that it looked good.

Trey Owens has started painting and he has a couple of boys helping him.

Mike Epler and Larry Westbrook offered to loan the painters a sprayers for weather proofing if they are cleaned good when they are finished using them.

There was a discussion about the brush pile that didn't burn. Joe Hickey wants the wood.

There were a few people on Council who volunteered to mow at the Park, and Bill Thompson said his son Matt could also help. Peter Bryan volunteered to use the weed eater at the Sewer Plant.

Vida Williams stated that when Dale was taking care of the Park it looked the best it ever had and perhaps they should try and get Dale to take the job back. There was a discussion regarding the park and Dale's decision to quit.

There is a concern about the Rottweiler dog that is at the Blue Apartment building of Bob Stoudt.

Larry and Dave stated that they will finish the fence behind Kirk Gowin's.

Sewer:

Bob Manahan stated that the sewer is running good.

Water:

Water flows are good. The accounts are getting worked off and only one resident had to be shut off.

The problem at Kirk Gowin's regarding the turn off valve has been fixed.

Mike Epler gave Anne the water usage report from the Fire Department.

Code Enforcement:

Bill talked about the grant for the park, for Handicap facilities, and said we should put as much as possible on our "wish list". Photos need to be taken, and Robin D'Anna stated she would assist as required. Her phone number is 268-4103.

Bill asked if the Borough has a Noise Ordinance. The Borough does not have an Ordinance and Bill stated that he has had many complaints about the noise late at night.

Bill stated that we are still in line for the Safe Sidewalk and Main Street grants. There is another that could tie in with the Sidewalks and Main Street Grants and that is one for paving streets. Bill Thompson asked about storm drains instead of streets.

Some Boroughs have passed an Occupancy Ordinance which states that the landlord must let the Borough know who is renting his apartments. Bill is looking into this.

Bill stated that 14 letters have gone out regarding Ordinance violations to include the Borough. Each person receiving a letter has 10 days to handle the situation or they will receive a citation.

Economic Development:

Brian Canfield was not present.

Bills:**General:**

| | | |
|----------------------|----------|--------------------------|
| Penelec | 20.65 | Park Electricity |
| Frontier | 33.12 | Anne's Phone Line |
| Elaine Shirk | 40.00 | Elaine's Line & internet |
| Elaine Shirk | 56.26 | Travel to Bank |
| NTSWA | 9.00 | Park Trash |
| NTSWA | 1,613.20 | Clean Up Day |
| Daily Review | 559.89 | Advertising |
| Petty Cash | 44.68 | Misc. |
| Staples | 36.99 | Anne's Lockbox |
| Association of Mayor | 45.00 | Dues |
| Kathy Chase | 51.80 | 1/3 Cost of Internet |
| Post Office | 84.00 | Stamps |
| K Landscape | 2,202.00 | Diversion Ditch |

Payroll:

| | | |
|-------------------|--------|------------------|
| Elaine Shirk | 290.00 | |
| William Westbrook | 347.50 | Code Enforcement |
| Stacy McBride | 12.41 | Tax Collector |

Highway:

| | | |
|---------|--------|---------------|
| Penelec | 261.07 | street lights |
|---------|--------|---------------|

Sewer:

| | | |
|---------------------|---------|---------------|
| Frontier | \$32.31 | Sewer phone |
| Benchmark Analytics | 177.00 | testing |
| Penelec | 752.65 | electricity |
| Dushore Agway | 464.57 | Sodium Bicarb |

Payroll:

| | | |
|--------------|--------|----------------|
| Elaine Shirk | 290.00 | |
| Larry Rohe | 580.00 | Sewer Operator |
| Scott Sample | 50.00 | Sewer Manager |

Water:

| | | |
|----------------|---------|--------------------|
| Frontier | \$35.36 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Towanda Water | 1538.10 | Purchased Water |
| Penelec | 12.05 | Well #2 |
| PA Rural Water | 273.00 | Dues |

Payroll:

| | | |
|--------------|--------|--|
| Elaine Shirk | 290.00 | |
|--------------|--------|--|

Old Business:

The Council has received the Amendment to the Property Maintenance Ordinance from the Attorney and it is ready to be passed. Bob Manahan made a motion to pass the Property Maintenance Ordinance, Linda Abrams seconded the motion and the motion carried.

New Business:

The Council has received a letter of request from Robert Clymer, Land Surveyor, regarding the use of the alley, behind the old ceramic shop, for entering and leaving the property. The Alexander's are subdividing the property and had to have written approval for continued use of the alley. Bill Thompson made a motion to approve the continued use of alley for entering and leaving the subdivided property, Larry Westbrook seconded the motion and the vote was unanimous. His letter was signed sealed and approval was returned to Mr. Clymer.

The council received an estimate from K Landscape Maintenance (Jason Keeney) for \$2202, to cut diversion ditch swales behind Millers on Lawrence to Bruce Johnson's. Also install cross pipe on Reservoir road behind the park to the swamp. Bob Manahan made a motion to approve the work to be done by K Landscape, Larry Westbrook seconded the motion and the vote was unanimous.

Anne read the Secretary, Elaine Shirk's resignation which is effective on August 31, 2008. Linda Abrams made a motion to accept the resignation with regret, Bob Manahan seconded the motion and the motion carried.

Bill Thompson made a motion to place an ad in the Daily Review for the Secretary's job, and have applicants send resumes to the Council. Dave Berkley seconded the motion and the motion carried.

Peter Bryan and Dan Hollingshead donated a fan to the Borough Council to be used for the meetings.

Bill Thompson made a motion to adjourn. Meeting was adjourned at 9:00 PM.

Elaine Shirk
July 7, 2008

August 4, 2008

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, Dave & Anne Berkley, Larry Westbrook, Bill Thompson, Bill Westbrook, Kathie Chase, Daniel Dunham, Vida Williams, Roberta & Dick Shoemaker, and Elaine Shirk.

Anne opened the meeting with a moment of silence. She then led the Council in the Pledge of Allegiance to the Flag.

MINUTES:

The minutes were read aloud and Dave Berkley made a motion to accept the minutes, Larry Westbrook seconded the motion, motion carried

CITIZENS TO BE HEARD:

Bobbi and Dick Shoemaker attended the meeting as they have recently bought the Shady Nook and asked how the water and sewer were billed. The Sewer is billed according to the amount of seats available in a restaurant and for the apartment, and water is billed for the restaurant and the apartment. Anne and Bob Manahan will check the Sewer Use Ordinance. Mike Epler stated that the Council should give Bobbi and Dick a hand and Congratulations for buying the Shady Nook.

There were some complaints brought to the Council:

- 1) There was burning at the Old Mill on Sunday
- 2) Mergan's were burning on Sunday
- 3) Dan had a complaint of someone on Mechanic Street with regard noise when they are revving up their derby car and motorcycle and the fumes coming from them.

TREASURER'S REPORT

Checkbook Balances:

Borough: 23,488.73

Highway 255.28

Plait 8,029.41

Sewer 27,675.47

Water 16,666.11

Sewer Reserve: 25,793.51

Bill Thompson made a motion to accept the Treasurer's report, Bob Manahan seconded the motion and the motion carried.

COMMITTEE REPORTS:

Emergency Management:

Pretty quiet. Kathy stressed the importance of citizens letting her know if the power goes off or of any other emergency as soon as possible.

Highway:

Mike has brush hogged Jones Alley and some on Lawrence Street, where there was complaints about weeds along the streets.

Two dates were set to work/replace the pipe by Terry Williams and the pipe by Greg Gowin's; they were August 17 and September 7th. Dave and Bill Thompson will check on size and the length of pipe needed. Mike stated that 2b stone will be needed to be placed under the pipe to keep it from sinking down. The pipe can be purchased from BRADCO.

It was reported that Insinger has fill dirt they want to get rid of; Mike stated that it could be used by the Fire Company's Social Hall.

Mike reported that the Fire Company is going to recommend that the old jail be burned.

Bill Thompson stated that the crosswalks need to be painted. Paint can be gotten at BRADCO also. The date for this is tentatively August 24th. Bob Manahan stated he will hold the caution sign.

Park:

Park Maintenance was again an issue. Anne stated that she had put a letter at the Post Office requesting help. Vida Williams stated that she would check with some people as she thinks face to face contact works better. We need mowers, trash pick up, etc.

Anne stated that the Park could be closed if we don't get some volunteers to help with the maintenance. She stated that volunteers could use the Borough mower and they would be reimbursed for any gas they had to purchase.

Anne had a bid proposal for the bath rooms from Ackley's for \$30,000. It would involve removing old ceiling and putting in new toilets and entry, etc. This is to go along with the grant for the Park

Dam stated he would like to see rails on the ramp going into the gazebo or at least 2X4's nailed to the ramp so his wheelchair won't go over the sides.

Linda and Bill Westbrook went to the Park and took pictures and started writing up the wish list for the grant.

Dan Dunham and Trey Owens weather proofed the Gazebo and most of the picnic tables.

The wooden swing set needs to be anchored. Bob Manahan said it should have some screw anchors added to it.

Dave Berkley and Larry Westbrook stated that they will finish the fence on August 31st.

Bill Thompson will take care of putting a new circuit breaker in the breaker box for the new fryer that the RCV is planning to purchase. Every year the circuit's trip during any activities using the concession stands electric. Bill stated that it would be done before the Fall Festival.

Sewer:

Savings of Certificate of Deposit came do, do we want to change or leave it as it is. Secretary check on the rate of interest and gave info to Anne. Right now the rate for the Certificate is 2.50 and the Savings Certificate is only 1.69.

Anne wants to change banks. She will get info from other banks.

Bob Manahan stated that he hasn't seen Larry Rohe with regard to influx of water.

There are sewer lines at the plant that need to be buried.

Secretary checked minutes from Dushore Sewer for bills for Sodium Hypochlorite and we are getting billed directly from Main Pool and Chemical.

Sewer plant is in violation for weeds and grass, there are also trees too close to the building. Anne asked for volunteers to work at the Sewer Bldg. There will be a work bee.

There was a discussion regarding selling the old fire hydrants. Bill Thompson made a motion to sell the old fire hydrants and any obsolete equipment. Dave Berkley seconded the motion and the motion carried. Anne and Bob Manahan will check with regard to the best way to go about selling and the cost for each hydrant.

Water:

No activity as far as Mike knows with regard to the report from the Fire Company. Anne stated that she doesn't think the report is accurate. There was a discussion regarding the water used to fill pools.

Water has been hooked up at the Flynn's second house, no sewer hookup as yet.

Code Enforcement:

Bill Westbrook stated that he will try and make the meeting late; Monroeton has their meeting at the same time.

People are having issues with noise in town, but New Albany Borough does not have a noise ordinance

.

Economic Development:

Brian Canfield was not present.

Bills:**General:**

| | | |
|---------------------|----------|---------------------------------|
| Penelec | 28.50 | Park Electricity |
| Frontier | 32.25 | Anne's Phone Line |
| Elaine Shirk | 96.26 | Elaine's Line & internet/travel |
| NTSWA | 24.00 | Park Trash |
| Calaman's Computers | 95.35 | Power Supply for Anne |
| Sewer | 32.00 | Park Sewer |
| Gannon Associates | 1,173.00 | Insurance |

Payroll:

| | | |
|-------------------|--------|------------------|
| Elaine Shirk | 290.00 | |
| William Westbrook | 422.50 | Code Enforcement |

Highway/PLGIT:

| | | |
|---------|--------|---------------|
| Penelec | 261.39 | street lights |
|---------|--------|---------------|

Sewer:

| | | |
|---------------------|----------|------------------|
| Frontier | \$32.33 | Sewer phone |
| Benchmark Analytics | 131.00 | testing |
| Penelec | 688.71 | electricity |
| Towanda Municipal | 1,240.00 | sludge treatment |

Payroll:

| | | |
|--------------|--------|----------------|
| Elaine Shirk | 290.00 | |
| Larry Rohe | 530.00 | Sewer Operator |
| Scott Sample | 125.00 | Sewer Manager |

Water:

| | | |
|-------------------------|---------|--------------------|
| Frontier | \$35.37 | Booster Stn. Phone |
| Peoples | 639.09 | Water Loan |
| PENNVEST | 141.95 | Pennvest Loan |
| Towanda Water | 2014.86 | Purchased Water |
| Penelec | 8.54 | Well #2 |
| T&M | 20.00 | Curb Stop shutoff |
| Dushore Water Authority | 316.54 | Ball Valve |

Payroll:

| | | |
|--------------|--------|--|
| Elaine Shirk | 290.00 | |
|--------------|--------|--|

Old Business:

Alley by Rodney's needs trimming. Dave Berkley will do the trimming but wanted to know how wide the alleys are supposed to be. The bushes behind the Methodist Church also need trimming.

Terry Williams is digging along the alley by his residence. There was discussion regarding the alley being compromised.

Mike Epler stated that the Fire Company will take the responsibility for flushing the fire hydrants.

New Business:

Dan Dunham asked about having a wine tasting at the Fall Festival. He has at least 3 wineries that are interested, if it can be done. New Albany is a "dry town" and Dan was wondering if he could have a moratorium for a couple hours, from 2:00 – 4:00 o'clock for the testing. Have a tasting this year and maybe allow the wineries to sell next year.

Secretary checked Ordinances, there is an open container ordinance, but couldn't find anything regarding the "dry town", could be it was created when the town was incorporated.

There were 7 applicants for the Secretarial position; Tammy Johnson, Corinne Snare, Debra Martinez, Margaret Durran, Danielle Noyes-Anaya, Julie Jordan, David Hindman. After reading the names Anne read a proposal as she is also interested in the secretarial position. Her proposal is that she resigns from the Presidency and take over the Secretarial/Treasurer position. Bob Manahan made a motion to accept Anne's proposal effective when secretary's resignation becomes official. Bill Thompson asked for an amendment to the proposal that there be a 6 month probationary period. Larry Westbrook seconded the motion. Dave and Anne Berkley abstained and Mike Epler voted no, as he thought it was a conflict of interest. The motion carried with 3 yes votes. Anne did not submit her official resignation as President.

Bill Thompson made a motion to advertise for a new Auditor, Dave Berkley seconded the motion and the motion carried.

Anne then asked the Council if they had any announcements. There were none.

Bill Thompson made a motion to adjourn. Meeting was adjourned at 9:35 PM.

Elaine Shirk
August 4, 2008

September 15, 2008

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, David Berkley, Larry Westbrook, Bill Thompson, Mike Epler, Daniel Dunham, Kathy Chase, Vida Williams, Debbie McComb, Patty Heether, Deborah Sample, Jeff Aeppli, Francis Zurn, David Hindman, Frances Hindman, Dale Hatch, Lynn Westbrook, Drew Conklin, Dave Manley, and Anne Berkley.

Anne opened the meeting with a moment of silence. She then led the people with the Pledge of Allegiance.

Roll Call: All Council members present except for Linda Abrams and Mike Epler, (Mike Epler arrived after roll call was taken).

Anne Berkley read her resignation from council. Vice President Bill Thompson asked for a motion to accept, Bob Manahan made a motion to accept. Larry Westbrook seconded it. The vote was unanimous, motion carried.

Bill Thompson asked for a motion to reorganize, Bob Manahan made a motion to reorganize, Dave Berkley seconded it. It was a unanimous vote, motion carried. Bill Thompson asked for a motion to nominate a President. Dave Berkley made a motion to nominate Larry Westbrook. Bill Thompson seconded it. By unanimous vote the motion carried. Bill Thompson asked for a nomination for Vice President. Dave Berkley nominated Bill Thompson. Larry seconded it. It was a unanimous vote and the motion carried. Bill then turned the chair over to new president Larry Westbrook. Larry Westbrook asked for a motion to accept Anne Berkley as the new secretary/treasurer for the Borough Council. Bob Manahan made a motion to accept Anne as secretary/treasurer. Bill Thompson seconded it. Larry, Bill, Bob, and Dave voted yes. Mike voted no. Motion carried.

Minutes:

The minutes were read and Bob Manahan made a motion to accept the minutes as amended. Dave Berkley seconded the motion. The vote was unanimous, motion carried. (Amendments attached to August 4, 2008 minutes, signed and sealed).

Citizens to be heard:

Deb Sample from Citizens & Northern Bank gave information on bank. She suggested money market accounts as well as online banking with courtesy checking. Jeff Aeppli stated that they have a strong municipal program and he would be working hand in hand with the borough. He also stated that he loans that exist are best where they are. Saving money on travel to deposit money was discussed. Anne stated that she travels to that area at least twice a week and would not charge the Council for mileage as she would be doing her own business. Anne asked Deb about sending one invoice to residents for the water and sewer accounts and about residents writing one check instead of two. Deb said that would not be a problem as deposits could be split and put into the appropriate water or sewer account. The Council decided to table the decision to change banks until later in the meeting.

Fran Hindman stated her opinion against the Council appointing Anne Berkley as Secretary. Bill Thompson said that several issues were under investigation right now and the discussion was halted.

Patty Heether voiced her concern over potholes and would like to volunteer to work on them. Mike Epler told her that it needs to be done by borough officials with a background in doing this. He explained the filling process to her.

Vida Williams stated that the crosswalks should be repainted. Bill Thompson stated that the paint was ordered and in at Leljedals. She is also concerned about falling in the holes on the streets. She feels the Council should fix them. Sidewalks are also in need of repairs. Larry asked if any of this would be covered under the grants Linda Abrams and Bill Westbrook are working on.

Dave Hindman said Rich Novak from Penn Dot had contacted him. Mr. Novak said no one had responded. Anne stated that she had called him and left a message stating that Bill Thompson had marked the area for them.

No report from Elected Officers.

Treasurers Report

Taxes: \$326.17

Fines \$193.89

Checkbook balances:

Borough: \$23,131.42

Highway:

Plgit \$7,797.51

Peoples \$255.28

Sewer: \$28004.83

Water: \$16608.78

Sewer Reserve: \$25841.51

Payroll: \$366.38

A motion was made by Bill Thompson to accept the Treasurers report. Dave Berkley seconded it. Roll call vote was unanimous, motion carried.

Committee Reports:

Emergency Management: Kathy Chase is in need of updated Fire Officers information. County has been unable to contact Mike Epler either by phone or email. List is from 2003. Mike will provide them with an update this week (September 15th- 20th). A 7:00 p.m. meeting was scheduled for September 23rd with the New Albany Borough, Overton Township, and Albany Township at the Social Hall.

Highway: Mike said Thursday they would be flushing the Hydrants. He also turned in his resignation as he is moving out of town and stated that he doesn't care for the direction that the Borough Council is going. He will try to complete Pelton hill this week. Larry Westbrook read Mike's resignation. Dave Berkley made a motion to accept his resignation. Bob seconded it. Roll call vote was unanimous. Motion carried. Larry thanked Mike for what he had done while on the council.

Park: No report, but Linda had sent in payment with Mayor Dunham for 2 pavilion rentals. Bill Thompson reported that the deep fryer was on backorder. It should be here the first of the month.

Sewer: Anne has been unable to find a record of the Social Hall sewer bills and units. David Hindman said the Fire Company does pay it and Linda had made a report of it being paid at the Fire Company meeting. Trench was dug for the chlorine line to be buried.

Water: A shut off request at 61 Main Street. 5 meters are in need of repair or replacement. A discussion on Landlords being responsible for plumbing to install new meters. Owner is still responsible for bill if tenant doesn't pay. Also newly purchased properties on 86 Front Street (1 Unit) and 56 Main Street (2 Units) will be added to the water and sewer accounts.

Code Enforcement: Bill Westbrook was unable to attend meeting.

Economic Development: Brian Canfield and Linda Abrams were not present.

Bills:

General

| | | |
|---------------------|------------|----------------------------------|
| Penelec | \$ 32.78 | Park Electricity |
| Frontier | \$ 31.93 | Borough Phone |
| Calaman's Computers | \$ 111.30 | File Recovery |
| Gannon Insurance | \$ 1173.00 | Insurance |
| Payroll | \$ 290.00 | Elaine Shirk Secretary |
| Payroll | \$ 255.00 | Bill Westbrook, Code Enforcement |
| Payroll | \$16.31 | Stacey McBride, Tax Collector |
| Quill | \$ 62.34 | Office supplies |
| NTSWS | \$ 4.00 | Trash Removal |
| Daily Review | \$ 715.00 | Advertising |
| Gannon Insurance | \$ 268.75 | Treasurers Bond |
| Gannon Insurance | \$ 187.00 | Volunteer's Insurance |

Highway/Plgit

| | | |
|---------|----------|-------------|
| Penelec | 261.39 | Electricity |
| Agway | \$131.96 | Calcium |

Sewer:

| | | |
|---------|-----------|------------------------|
| Payroll | \$100.00 | Scott Sample |
| Payroll | \$540.00 | Larry Rohe |
| Payroll | \$ 290.00 | Elaine Shirk Secretary |

| | | |
|-------------------------|-----------|---------------------|
| Frontier | \$32.33 | Phone |
| Benchmark | \$242.00 | Testing |
| Bob Camp | \$75 | Digging Trench |
| Gannon | \$1180.00 | Insurance |
| Main Pool & Chemical Co | \$221.25 | Sodium Hypochlorite |
| Penelec | \$695.91 | Electric |

Water:

| | | |
|---------------|-----------|----------------------------|
| Postage | \$42.00 | Billing |
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Towanda Water | \$1604.50 | Water Usage |
| Frontier | \$35.00 | Booster Station Phone Line |
| Penelec | \$12.75 | Well 2 |
| Payroll | \$ 290.00 | Elaine Shirk Secretary |

Unfinished Business:

Shady Nook billing on water and sewer was discussed. Bob Manahan looked up the information on billing of the sewer. The Council decided to amend the ordinance to raise the number of seats according to the EDUS of 50. By doing this it will help the small businesses and keep them in town. Larry Westbrook proposed a resolution to the ordinance to raise seating to 50 seats per edu. Bill Thompson made a motion to adopt a resolution. Bob Manahan seconded it. The vote was unanimous, motion carried.

Advertisement for a new auditor, Debbie McComb is interested. Dave Hindman said our ordinance states that the Auditor has to be a CPA. This item was tabled for the next meeting, giving Council time to look into it.

New Business:

Bob Manahan asked if anyone knew where the 2 benches up at the park were; they have disappeared. Also, the big chain is gone. Dan Dunham said the lock belonged to Dale Hatch so the Borough needs to purchase a new lock. Dave Berkley asked where the tractor spreader was. Dave Hindman said it was broken and at his garage. The Borough may have it back.

A decision to advertise for snowplowing was made.

Trick or Treating was scheduled for Sunday October 26th from 4 p.m. to 5:30 p.m. Motion was made by Bill Thompson, Bob Manahan seconded it. Motion carried.

A motion to accept Citizens & Northern Bank was made by Dave Berkley. Larry Westbrook seconded the motion. Roll call vote all yes, motion carried.

A motion to change locks and Post Office Box combination was made by Dave Berkley and seconded by Bob Manahan. Unanimous vote, motion carried.

A motion to remove Elaine Shirk as the Open Records Officer and appoint Anne Berkley as the New Open Records Officer was made by Bill Thompson. Bob Manahan seconded it. Unanimous vote, motion carried.

Dan Dunham stated that the Website needs a contact person; the council decided that Anne Berkley will still be the contact person.

Next months meeting will be October 6th at 7:00 pm at The Social Hall.

Motion for adjournment was made by Bill Thompson at 9:10 p.m.

Respectfully Submitted
Anne Berkley
September 15, 2008

October 6, 2008

Meeting was recorded, public was notified.

The meeting was called to order at 7:00 p.m. The following were in attendance: Robert Manahan, David Berkley, Larry Westbrook, Bill Thompson, Linda Abrams, Daniel Dunham, Kathy Chase, Vida Williams, Terry Williams, Francis Zurn, and Anne Berkley.

Anne opened the meeting with a moment of silence. She then led the people with the Pledge of Allegiance.

Roll Call: All Council members present.

Minutes:

The minutes were read and Robert Manahan made a motion to accept the minutes. Bill Thompson seconded the motion. The vote was unanimous, motion carried.

A pleasant surprise from Sweet Olive owner, Robert. He brought the Council pizza and pastry. Robert then introduced himself and told a bit of his venture. He mentioned that parking was an issue and a working street light would be helpful.

Citizens to be heard: Terry Williams asked if the fines for speeding tickets were paid to the borough. Anne said the borough gets a check with each monthly fine payment that is made to the District Justice.

Francis Zurn asked what could be done about the 2 cars parking in the opposite direction on one side. The Code Enforcer will be asked to check into this matter. Vida Williams is concerned about the evergreen tree on Front Street that is blocking her view to pull out. Also Vida fell while out walking by the Social Hall. She did go to the Doctor and she said we should be hearing from him.

A decision was made on putting up the rest of the No Parking signs when filling in the potholes. A call will be made to the Probation office asking for community service people to help with the potholes.

Elected Officers. Mayor Dan Dunham reported that the website for New Albany Borough was up and running. Dan stated that he could use volunteers to type up the ordinances to be put on the site.

Treasurers Report

Anne reported that the switch from Peoples to Citizens& Northern went smoothly. The borough now has 3 money market accounts and 3 checking accounts, for water, sewer and general funds. The Payroll checking account was eliminated as well as the computer checks. The checks will now be written out by hand. At a cost of \$12.66 for 150 checks for each checking account, this will save the borough on costly computer checks. Customers will now be receiving one invoice for water and sewer and will be paying with one check.

Fines \$240.44

Checkbook balances:

Borough: \$22,838.62 in the money market account. \$612.50 in checking account

Highway:

Plgit \$7,418.53

Peoples \$255.28

Sewer: \$20,000 in the money market account. \$287.99 in checking account. We have a loan coming out electronically of \$9100 from the Peoples State Sewer Checking. A balance of \$9333.67 was left in that account.

Water: Money Market Account \$17000.00 \$ 862.75 in checking account

Sewer Reserve: \$25875.93

A motion was made by Dave Berkley to accept the Treasurers report. Bill Thompson seconded it. Roll call vote was unanimous, motion carried.

Committee Reports:

Emergency Management: Kathy Chase thanked everyone who attended the workshop. A resolution was made to join in with Albany Township and Overton Township with a mutual aid agreement to pay 1/3 costs of Emergency Management and give control of the hard drive to Kathy Chase. Dave Berkley made a motion to accept the resolution; Bob Manahan seconded it, unanimous vote, the motion carried.

Kathy is still having trouble getting updated information from the fire company. If they don't comply possibly the borough could send a registered letter or subpoena the information. Linda Abrams said she didn't think that would be necessary, she could get the information. This will included updated officers and members, disaster plans, training records and certifications. President Larry Westbrook read the 2008 Allocation for Fireman's Association Relief Fund. He said he would like a financial statement. He would like to see the borough and the fire company work together Linda Abrams said each year the fire company has sent the borough a financial statement. Anne has no record of that in the files she received from the previous secretary. Dave Berkley asked about the two water usage reports that were given to the fire company from the borough and why they were not being used as requested. Linda Abrams said she was given 2 payments of \$75 and \$ 135. She said one was from Jeff Manahan and she thought the other one was from Ann Slocum.

Highway: Potholes will be filled this month. Drew Conklin asked if we had received anything on the price of salt. Larry Westbrook read the offer from Agway for pricing of \$5.75 per 80lb bag for the 2008-09 winter season. 10 bags will be bought for a reserve.

Park: Everything is done for the season. Benches still need to be put away. Linda has the chain; the borough needs to purchase a lock for it. Water needs to be shut off. Jack Flynn and his son put up the seasonal flags that were purchased by the RVC. He also put up the sign at the Park.

Linda has not received anything from Robin DeAnnis about the grant. The deadline is the 1st of December. She will give Robin another call.

Sewer: Bob Manahan reported that the line for the flow meter was buried. Bob will be meeting with the person who does the maintenance on the generator on the 9th of October. A grinder pump broke down; new ones need to be purchased to have on hand. Bill Thompson will check on this.

Water: A discussion on the agreement with Fire Company for the boroughs' usage of the social hall in exchange for water usage. We also need a key or have the doors unlocked for us. Larry Westbrook asked if the borough needs to have the meetings elsewhere. This discussion was tabled for the next meeting.

Code Enforcement: Bill Westbrook was unable to attend the meeting due to illness.

Economic Development: no report

Bills:

General

| | | |
|----------|-----------|------------------------|
| Penelec | \$ 23.46 | Park Electricity |
| Frontier | \$ 32.71 | Borough Phone |
| Payroll | \$ 280.00 | Anne Berkley Secretary |
| Agway | \$ 77.39 | Repair parts |
| PSAB | \$110.00 | Yearly Dues |

Highway/Plgit

| | | |
|-------------------------|-----------|---------------------------------|
| Penelec | \$261.39 | Electricity |
| Wysox, Precast & Supply | \$1137.40 | Stone, pipe, bands and delivery |

Sewer:

| | | |
|---------|-----------|------------------------|
| Payroll | \$137.50 | Scott Sample |
| Payroll | \$550.00 | Larry Rohe |
| Payroll | \$280.00 | Anne Berkley Secretary |
| Loan | \$9100.00 | Electronically taken |

| | | |
|---------------|-----------|----------------------------|
| Frontier | \$32.33 | Phone |
| Benchmark | \$237.00 | Testing |
| Penelec | \$574.61 | Electric |
| WG Walden | \$28.07 | Parts |
| Lelgedals | \$5.91 | Foam Sealant |
| Water: | | |
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Towanda Water | \$1847.72 | Water Usage |
| Frontier | \$35.82 | Booster Station Phone Line |
| Penelec | \$8.20 | Well 2 |
| Payroll | \$280.00 | Anne Berkley Secretary |

Bill Thompson made a motion to pay the bills, Bob Manahan seconded it, unanimous vote, motion carried.

Unfinished Business:

Anne checked into the ordinance for qualifications for an Auditor. Ordinance states that Auditor can be a Certified Public Accountant CPA or Licensed Public Accountant. LPA It was discovered that an LPA does not exist. Council decided to make a resolution to the ordinance stating that the Accountant needs to be competent instead of certified or licensed.

New Business:

Larry Westbrook asked Terry Williams if he would be interested in being on the council to fill one of the empty seats. Terry would like to think about it.

Announcements:

Next months meeting will be November 3rd at 7:00 pm at The Social Hall.

Executive Meeting: The Council went into an executive meeting to discuss delinquent accounts that were considered to be uncollectible. The Council returned and made a decision to write off these accounts.

Motion for adjournment was made by Larry Westbrook at 9:50 p.m.

Respectfully Submitted

Anne Berkley

October 6, 2008

November 3, 2008

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, David Berkley, Larry Westbrook, Bill Thompson, Daniel Dunham, Michelle Dunham, Kathy Chase, Vida Williams, Drew Conklin and Anne Berkley.

President Larry Westbrook opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

Roll Call: All Council members present, with the exception of Linda Abrams.

Minutes:

The minutes were read and Bill Thompson made a motion to accept the minutes. Dave Berkley seconded the motion. The vote was unanimous, motion carried.

Citizens to be heard:

Vida Williams thanked Council for the work that was done on the Alley by her house. She said that the ditch still needed to be cleaned out. Anne Berkley stated that Terry Williams did the volunteer work. Vida is concerned about garbage and rats at a residence near her. She again mentioned a tree that blocks her view as she is pulling out onto Front Street. Anne Berkley will make a call to the property owner. A street light is out and Vida would like the Council to do something about that. A call will be made to Penelec.

Michelle Dunham reported that the swings need to be taken down at the Park. Dave Berkley said he would check into that.

Drew Conklin asked about the loan for the water system, how much is left to pay and when will it be paid. Anne Berkley thought it might be this spring, she will check into this and report at next meeting. Bob Manahan said that once that is paid we will be able to pay back the General account what was borrowed. The amount being about 12 thousand dollars. The loan amount of \$639.00 each month as well the customers now paying their water and sewer bills on an improved monthly basis should help the water account.

Elected Officers. Mayor Dan Dunham would like the Council to acknowledge Doris Hugo and the 35+ years that she has given to the Community Library. It was decided that a plaque would be purchased.

Mayor Dunham also presented an idea of a Farmers Market. He will be checking into local interest as well as grants for this. The Application period is November 3 to December 5 deadline if the Borough Council interested. A motion to pursue a \$2000 grant package for development of a business plan was made by Bill Thompson, seconded by Dave Berkley, unanimous vote, motion carried.

Treasurers Report

Fines: \$239.68 In answer to a question from the previous meeting, Anne Berkley stated that the Police Fines are distributed in June and December of each year.

Checkbook balances:

Borough: \$22,861.76 in the money market account. \$5185.70 in checking account

Highway:

Plgit \$6019.74

Peoples \$255.28

Sewer: \$18,073.13 in the money market account. \$2030.75 in checking account

Water: Money Market Account \$13,600.56 \$ 3256.10 in checking account

Sewer Reserve: \$25,875.93

A motion was made by Bill Thompson to accept the Treasurers report. Dave Berkley seconded it. Roll call vote was unanimous, motion carried.

Committee Reports:

Emergency Management: Kathy Chase still seeking needed information from the Fire Company. Larry Westbrook suggested a public hearing. It was decided that since we pay Workman’s compensation and donate money yearly to the Fire Company, we need to have cooperation from them. It was decided that council members would attend the Fire Company meeting. Kathy would like to get a group together to do a “table top” emergency.

Highway: Potholes were filled this month. Work was done by Terry Williams, Mike Higley, Dave Berkley, Brian Short, Brandon Brown, Drew Conklin, Jeremy Jenner, Donnie O’Conner, Richard Jenner Jr., and Bob Camp. Terry Williams has been doing work around town and work on the potholes. It was decided since Terry Williams used his gasoline, skid steer and 2 trucks to get the supplies, equipment and to do the work that Council would pay him \$600, \$200 for each piece of equipment. Bill Thompson made a motion to pay Terry the \$600, Bob Manahan seconded it, unanimous vote, motion carried.

Park: Linda Abrams was not present. Dan Dunham reported that the tables were put away by Jack Flynn and his son in law, Mike. Roof needs repair, Council will be asking for an estimate on this. (The ladies commode in the bathroom at the Social Hall was noted to be leaking at this time by Michelle Dunham.) Grant for the park is being put together by Mayor Dunham. He will be making the presentation in December.

Sewer: Two Grinder Pumps were purchased. One to be used to replace a broken one. The other to have on hand for another possible break down. Council will be looking into possibly repairing the broken ones. Monty Kellogg has pumped out the holding tank when the grinder pump broke. Bob Manahan met with the Maintenance person and reported that the Generator is to run once a month at least 20 minutes on low. The battery is 7 years old and two years past the warranty. It may need to be replaced at any time. Also more than one person needs to know the system. An electrical line and an outdoor receptacle needs to be installed at the sewer plant. It was stated that the sewer plant needs a remote on the water meter.

Water: Bill Thompson met with a representative with the Doss Company. They are working independently for the Gas Drilling companies. Bill explained our water system and lines to him. A customer had ask the Secretary if the Council could do any adjustment on their water bill as they had a water heater leak and lost a lot of water. It was stated that the customer is responsible for their leaks not the Borough.

Code Enforcement: Bill Westbrook was not at the meeting. Council would like Mayor Dunham to check into the possibility of him being able to enforce the ordinances.

Economic Development: Michelle Dunham said she would be willing to work on this committee. President Larry Westbrook appointed her as a member of the Economic Development committee, She accepted.

Bills:

General

| | | |
|------------------------------|-----------|--|
| Penelec | \$ 28.66 | Park Electricity |
| Frontier | \$ 33.64 | Borough Phone |
| Payroll | \$ 280.00 | Anne Berkley Secretary |
| Leljedals Hardware | \$ 8.98 | Antifreeze for park |
| Solvency Fee-PA Unemployment | \$33.85 | Yearly Fee |
| New Albany Fire CO. | \$1491.20 | Funds were received from Relief Association |
| 3D Web Design | \$750.00 | New Website, Funds received from Northern Tier Grant |

Highway/Plgit

| | | |
|----------------|----------|---------------------------------------|
| Penelec | \$261.39 | Electricity |
| Larry Epler | \$510.00 | Backhoe and labor- Main Street repair |
| Terry Williams | \$600.00 | Use of Skid Steer, and two trucks |

Sewer:

| | | |
|------------------------|----------|-------------------------------|
| Payroll | \$150.00 | Scott Sample |
| Payroll | \$500.00 | Larry Rohe |
| Payroll | \$280.00 | Anne Berkley Secretary |
| Frontier | \$32.33 | Phone |
| Benchmark | \$391.50 | Testing |
| Penelec | \$537.17 | Electric |
| Hunter & Lominson, Inc | \$320.43 | Generator Maintenance |
| Monti Kellogg | \$90.00 | Pumped out holding tank twice |

Water:

| | | |
|---------------|-----------|----------------------------|
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Towanda Water | \$1705.24 | Water Usage |
| Frontier | \$35.82 | Booster Station Phone Line |
| Penelec | \$4.59 | Well 2 |
| Payroll | \$280.00 | Anne Berkley Secretary |

Bob Manahan made a motion to pay the bills, Bill Thompson seconded it, unanimous vote, motion carried.

Unfinished Business:

Resolution was read by President Westbrook, to amend accountant ordinance. A motion to adopt the resolution was made by Bob Manahan and seconded by Dave Berkley. Vote was unanimous, motion carried.

The Borough Council has two vacant seats on the Council. Two residents were interested in serving on the Borough Council. Brian Canfield submitted a letter of interest. Michelle Dunham spoke of her interest. Bob Manahan made the motion to accept Brian and Michele to the vacant seats. Dave Berkley seconded the motion, unanimous vote, motion carried.

New Business:

Two bids came in for Snow Plowing. One from Mike Epler for \$39.50 for plowing per hour and \$39.50 for cindering per hour. Another bid from Terry Williams for \$52.50 for both cindering and plowing at the same time was presented. A difference of \$26.50 made the deciding decision of accepting the lower bid from Terry Williams. Dave Berkley made a motion to accept Terry Williams bid, Larry Westbrook seconded the motion. Unanimous vote, motion carried.

Announcements:

Next months meeting will be December 1st at 7:00 pm at The Social Hall. Budget Meeting was scheduled for November 17th at the Secretary house at 7:00 pm.

Motion for adjournment was made by Bill Thompson at 10:00 p.m.

Respectfully Submitted
 Anne Berkley
 November 3, 2008

December 1, 2008

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, David Berkley, Bill Thompson, Linda Abrams, Brian Canfield, Daniel Dunham, Michelle Dunham, Vida Williams, Drew Conklin, Erik McComb, Debbie McComb, and Anne Berkley.

New Council Members, Brian Canfield and Michelle Dunham were sworn in by Mayor Dan Dunham.

Vice President Bill Thompson opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

Roll Call: All Council members present, with the exception of Larry Westbrook.

A new resolution to appoint Debbie McComb as Borough Auditor effective December 1, 2008 was voted on and passed unanimously.

Minutes:

The minutes were read and Dave Berkley made a motion to accept the minutes. Bob Manahan seconded the motion. The vote was unanimous, motion carried.

Citizens to be heard:

None

Elected Officers

Mayor Dunham reported that he will be presenting the bid package to Bradford County Community Development Block Grant on December 9th at 11am. This is for a concrete path and new restrooms for the Park.

Treasurers Report

Fines: \$170.79 Taxes: return taxes \$139.28 Assessed taxes \$747.19 Earned Income taxes \$799.83

Checkbook balances:

Borough: \$22,888.48 in the money market account. \$6,385.82 in checking account

Highway:

Plgit \$4638.63

Sewer: \$18,094.25 in the money market account. \$4943.63 in checking account

Water: Money Market Account \$13,616.46 \$ 3,841.22 in checking account

Sewer Reserve: \$25,932.29

A motion was made by Bob Manahan to accept the Treasurers report. Dave Berkley seconded it. Roll call vote was unanimous, motion carried.

Committee Reports:

Emergency Management: Bill Thompson stated that we did get some paperwork from the Fire Company. We are starting to work together. Linda Abrams paid \$74.00 for the water the Fire Company used for filling swimming pools this summer.

Highway: Dave Berkley said the borough is in need of a storage shed for cinders, possibly to be put up at the Park parking area. A price that he had for it was \$1500 which includes setup. Drew Conklin stated that council should look at Overton's setup first.

Bill Thompson said we needed to order new safety vests that have been updated. Dave Berkley made a motion to purchase 6 vests. Brian Canfield seconded it. Unanimous vote, motion carried.

The Correspondence from PENDOT was to be sent to Stiffler and McGraw.

Brian Canfield will pursue the Agility program.

Park: Linda Abrams asked Vida Williams about removing the flags at the park for the winter. Vida replied that she was told by the VFW not to touch them. Dan Dunham reported that the Rotary is selling Christmas trees this year. They are \$30 and can be purchased at Jack Flynn's home.

Sewer: Comments were made on the possibility of rebuilding the broken grinder pumps.

Water: Water usage was down; things seem to be going smoothly. The customers bills are being paid with only a few past due accounts. These customers will be getting shut off notices.

Code Enforcement: Michelle Dunham contacted the Research Director at PSAB about the possibility of having Mayor Dunham enforce the ordinances and signing ordinances. A motion was made by Brian Canfield for Michelle to call the Solicitor, Linda Abrams seconded it, unanimous vote, motion carried.

Economic Development: Brian Canfield has talked with Luzerne College hopefully they will have an answer in the next few weeks. Brian has also made attempts to contact Banks about having an interest in New Albany.

Bills:

General

| | | |
|-----------------------------|-----------|--|
| Penelec | \$ 20.44 | Park Electricity |
| Frontier | \$ 33.85 | Borough Phone |
| Payroll | \$ 280.00 | Anne Berkley Secretary |
| Payroll | \$37.35 | Stacey McBride, Tax Collector |
| PSAB | \$ 36.00 | 3 magazine subscriptions |
| Bradford Co. Boroughs Assoc | \$30.00 | Annual Dues |
| The Daily Review | \$45.07 | Advertising |
| Quill | \$76.22 | Case of paper, 2 boxes of Envelopes, &Adhesive |

Highway/Plgit

| | | |
|--------------------|----------|------------------|
| Penelec | \$261.39 | Electricity |
| Bradco | \$148.20 | Equipment Rental |
| Eastern Industries | \$352.69 | Cold Patch |

Sewer:

| | | |
|----------------|-----------|------------------------------|
| Payroll | \$237.50 | Scott Sample |
| Payroll | \$500.00 | Larry Rohe |
| Payroll | \$280.00 | Anne Berkley Secretary |
| Frontier | \$32.33 | Phone |
| Benchmark | \$162.00 | Testing |
| Penelec | \$544.58 | Electric |
| Scot Sample | \$8.48 | Postage |
| MidAtlantic Co | \$3200.00 | 2 Grinder pumps, 6connectors |

Water:

| | | |
|---------------|-----------|----------------------------|
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Towanda Water | \$1521.66 | Water Usage |
| Frontier | \$35.82 | Booster Station Phone Line |
| Penelec | \$37.49 | Well 2 |
| Payroll | \$280.00 | Anne Berkley Secretary |
| Postage | \$84.00 | Stamps for billing |
| J&B Supply | \$9.60 | Supplies |

Brian Canfield made a motion to pay the bills, Linda Abrams seconded it, unanimous vote, motion carried.

Unfinished Business:

. Michele Dunham suggested that we ask Deb McComb for her credentials. After much discussion, Michele Dunham made a motion that the borough pay \$30.00 monthly for use of the Social Hall and the Fire Company will pay their water and sewer bills. Bill Thompson seconded it, unanimous vote, motion carried.

New Business:

Donations:

Michele Dunham made the motion to donate to the Children's Fund \$50 and EMTA \$100. Bob Manahan seconded it, unanimous vote, motion carried.

Brian Canfield made a motion to sign the agreement and pay the \$64.26 fee to the Bradford County Humane Society.

Dave Berkley seconded it, unanimous vote, motion carried.

Announcements:

End of the year meeting will be held December 30 at 7:00 pm. Next months meeting will be January 5. Motion for adjournment was made by Brian Canfield at 9:00 p.m.

Respectfully Submitted

Anne Berkley

December 1, 2008

December 30, 2008

Close Out Meeting

Meeting was recorded, public was notified.

The meeting was called to order at 7:10p.m. The following were in attendance: Robert Manahan, David Berkley, Larry Westbrook, Bill Thompson, Michelle Dunham, Kathy Chase, and Anne Berkley.

Roll Call: All Council members present, with the exception of Linda Abrams and Brian Canfield.

Minutes:

The minutes were read and Bill Thompson made a motion to accept the minutes. Bob Manahan seconded the motion. The vote was unanimous, motion carried.

Treasurers Report

Checkbook balances:

Borough: \$22,888.48 in the money market account. \$11387.93 in checking account

Highway:

Plgit \$4131.63

Sewer: \$18,094.25 in the money market account. \$1,672.97 in checking account

Water: Money Market Account \$13,616.46 \$ 3440.12 in checking account

Sewer Reserve: \$25,932.29

A motion was made by Bill Thompson to accept the Treasurers report. Dave Berkley seconded it. Roll call vote was unanimous, motion carried.

Bills:

General

| | | |
|-----------------|-----------|----------------------------------|
| Penelec | \$ 18.72 | Park Electricity |
| Frontier | \$ 32.28 | Borough Phone |
| Payroll | \$ 280.00 | Anne Berkley Secretary |
| Daily Review | \$ 84.59 | Advertising |
| Kathy Chase | \$ 27.61 | 1/3 cost of Emergency Management |
| Albany Township | \$118.32 | 1/3 cost of PC upgrade |
| NTSW | \$4.00 | Trash Removal |

Highway/Plgit

| | | |
|----------------|----------|-------------------------|
| Penelec | \$261.39 | Electricity |
| Terry Williams | \$900.00 | Winter Road Maintenance |

Sewer:

| | | |
|------------------------|----------|------------------------|
| Payroll | \$212.50 | Scott Sample |
| Payroll | \$580.00 | Larry Rohe |
| Payroll | \$280.00 | Anne Berkley Secretary |
| Benchmark | \$231.50 | Testing |
| Penelec | \$776.21 | Electric |
| Main Pool & Chemical | \$216.25 | Sodium hypochlorite |
| Agway | \$819.18 | Sodium Sesquicarbonate |
| Crawford Line Cleaning | \$165.00 | Flushed out 2 pipes |

Water:

| | | |
|---------------|-----------|------------------------|
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Towanda Water | \$2050.48 | Water Usage |
| Penelec | \$14.74 | Well 2 |
| Payroll | \$280.00 | Anne Berkley Secretary |

Bill Thompson made a motion to pay the bills, Bob Manahan seconded it, unanimous vote, motion carried.

Unfinished Business:

BUDGET

A motion to adopt the 2009 Budget was made by Bob Manahan and seconded by Bill Thompson. Vote was unanimous, motion carried.

DONATIONS:

A motion was made by Michelle Dunham to decline the 1999 Fire Protection Agreement (Council received on 11/25/08 from Dave Hindman). Dave Berkley seconded it. Unanimous vote, motion carried. It is the Council's wish that at the January 5 meeting a review will be made of the Agreement and a new one composed with the Fire Company's input.

A motion was made by Bill Thompson to donate \$500 to Dushore Ambulance and \$300 to the Community Library. Michelle Dunham seconded it. Roll call vote was unanimous, motion carried.

The Water Committee needs to repair and install new meters and remotes at a few properties.

Announcements:

Next month's meeting will be January 5 at 7:00 pm at The Social Hall.

Motion for adjournment was made by Larry Westbrook at 8:00 p.m.

Respectfully Submitted

Anne Berkley

December 30, 2008