

**NEW ALBANY BOROUGH COUNCIL**  
**MONTHLY MEETING MINUTES**  
**MAY 3, 2017**

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 3, 2017. The meeting was called to order at 7:00 p.m. by Council President Michelle Dunham. All present observed a moment of silence followed by the Pledge of Allegiance.

**COUNCIL MEMBERS' ROLL CALL:**

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee and Phillip DeLong

**OTHERS ATTENDING:**

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, Borough Employee Jeff McIntire, EMC Dale Hatch, and Ordinance Enforcement Officer John Harkins

**PUBLIC:**

Laura McIntire

**APPROVAL OF MINUTES:**

The minutes of the April 5, 2017 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made the motion to accept the minutes as presented. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

**TREASURER'S REPORT:**

Approval to pay bills was presented to Council. Carson Turner made the motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

**PUBLIC INPUT:**

None

**RESOLUTIONS & ORDINANCES:**

None

**EXECUTIVE SESSION:**

None

**COMMITTEE REPORTS:**

**ORDINANCE ENFORCEMENT:** John now has blank, non-traffic, citation tickets which he will utilize to fine residents who are not obeying Borough ordinances. Once again, there was a lengthy discussion about residents not obeying Borough ordinances; such as, sidewalk parking, riding lawnmowers on the streets, curfew, and property maintenance.

**EMERGENCY MANAGEMENT:** Dale attended an EMC meeting on April 26, 2017. His plans are to become a certified EMC.

**BOROUGH MAINTENANCE:** Nothing to report.

**HIGHWAY/STREETS:** Dan and Jeff will inspect the Borough streets to determine where repairs are needed this year.

The Borough has been approved by the Bradford County Correctional Facility to participate in the Community Workforce Inmate Program. We will be utilizing the inmates to sweep the Borough streets. Michelle Dunham made a motion to purchase five “barn” brooms to be used in sweeping the streets. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried. Michelle Dunham also made a motion to purchase “road closed signs”, two barriers, and orange paint to be used in the street sweeping project. Carson Turner seconded the motion. Vote: all in favor, none opposed, motion carried.

**PARK:** Three sets of flood lights will be replaced with motion detector lights.

Eight surveillance cameras have been installed at the Park. Signs need to be posted stating that there are video cameras in use. Michelle Dunham made a motion to purchase three, 12” x 18” metal “This property protected by video surveillance” signs from Powell’s Sales & Service. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

Dan Dunham, John Harkins, Dave Manley, and Michelle Dunham were assigned as operators of the cameras. Only the assigned operators may watch the camera tapes and the date and time of the viewing is required to be recorded in a log book. This book will be retained by the Borough Secretary/Treasurer.

**SEWER:** Matt & Glenda McGroarty’s tenants at their 377 Main Street building are storing their equipment in the road right-of-way. Also, there has been nails strewn over the street.

The light bulb on the Railroad Street grinder pump needs to be replaced.

In regard to the grinder pump electrical problem on Railroad Street, residents Chelsey Snyder & Dallas Hanna submitted a receipt for the purchase of a toilet and installation costs and a receipt from Roto-Rooter asking that the Borough reimburse them for these expenses. Michelle Dunham made a motion to reimburse Chelsey and Dallas for the \$195.00 Roto-Rooter receipt. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

**WATER:** Council discussed the need to purchase a metal detector to locate water shut off valves. Dan Dunham will contact Jerry Calaman for prices.

It is time to flush fire hydrants. Hydrants that are not working will be repaired.

#### **UNFINISHED BUSINESS:**

Randy Wilcox of Wilcox Automotive met with Carson Turner about the repairs needed to Cherry and White Alleys. To date, the Borough still has not received an estimate.

#### **NEW BUSINESS:**

Secretary’s Bond- The insurance underwriter is requiring the Borough to have their bank accounts reconciled by someone other than the person who makes deposits and withdrawals on those accounts. Council will have former secretary/treasurer Duane Clark reconcile the monthly statements.

The meeting adjourned at 8:15 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary