

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
SEPTEMBER 20, 2017

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 20, 2017. The meeting was called to order at 7:04 p.m. by Council President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee and Phillip DeLong.

OTHERS ATTENDING:

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, & Borough Employee Jeff McIntire.

PUBLIC:

Laura McIntire & Jim Canning

APPOINTMENT/SWEARING IN OF NEW COUNCIL MEMBER:

Laura McIntire submitted a signed Affidavit of Residency form and a Statement of Financial Interests form to Council. Michelle Dunham made a motion to approve Resolution 09-20-2017 for the appointing of Laura McIntire as a member of Borough Council to fill a vacant position until the next required election. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council President Michelle Dunham administered the Oath of Office to Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the September 6, 2017 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Michelle Dunham made the motion to pay the bills. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: None

RESOLUTIONS & ORDINANCES:

Council discussed the need for revising the Water/Sewer Ordinance via new Resolution. Also, Council discussed investing in Jeff McIntire obtaining his Sewer Plant operator's license which could save the Borough \$6,000 or more per year.

EXECUTIVE SESSION:

Council entered into Executive Session at 7:22 p.m. to discuss a personnel item and returned from Executive Session at 7:25 p.m.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Michelle Dunham made a motion to purchase a two drawer filing cabinet with a cost of up to \$100. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried. Secretary/Treasurer Rhonda McCarty asked Council to approve payment for a PSATS Basic Training for Township Secretaries and Administrators class that she attended on September 14. Michelle Dunham made the motion to approve payment of the PSATS class. Carson Turner seconded the motion. Roll call vote: all responded “yes”, motion carried.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Bradford County inmates cleaned ditches and catch basins, edged sidewalks, swept streets, filled sand bags, cut brush around the water tower, and started closing the Park. M.R. Dirt paved potholes on Wood Street and the Fawcett Ave bridge top. On Maple Street two water main collars are broken. M.R. Dirt will replace these and finish paving. Council discussed the Municipal Road Name Sign Replacement Program that Bradford County is offering to municipalities.

PARK: The New Albany Children’s Fund will be holding Halloween Trick or Treating in the Borough on October 29 from 4:00 to 6:00 p.m. There will be fun activities at the Park following Trick or Treating.

SEWER: Blowers are not alternating at the Sewer Plant. Michelle Dunham made a motion to contact Mountain Lake Electric to service the blowers at the Sewer Plant. Robert Manahan seconded the motion. Roll call vote: all responded “yes”, motion carried.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Hiring of Ordinance Enforcement Officer Michelle Dunham made a motion to approve Resolution 09-20-2017-2 for the hiring of Jim Canning as the new Borough Ordinance Enforcement Officer and he will be paid \$15 per hour. Robert Manahan seconded the motion. Roll call vote: all responded “yes”, motion carried. Mayor Dunham administered the Oath of Office to Jim Canning. Jim is a certified Pennsylvania State Constable, is employed by the Bradford County Courthouse where he serves Court Orders for the Domestic Relations Office and Tax Notices for the Treasurer’s Office, and is a Humane Police Officer for Bradford and Sullivan County.

Tree on Berkely property- The Borough is working with Penelec.

NEW BUSINESS:

Council set budget workshop meetings for October 15 @ 12:15 p.m. and October 29 @ 12:15 p.m.

The meeting adjourned at 8:04 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary