

## **NEW ALBANY BOROUGH COUNCIL**

### **MONTHLY MEETING MINUTES**

**May 2, 2018**

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 2, 2018. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

#### **COUNCIL MEMBERS' ROLL CALL:**

PRESENT: Michelle Dunham, Dave Manley, Carson Turner, Robert Manahan, and Laura McIntire.

ABSENT: Rodney Lee.

#### **OTHERS ATTENDING:**

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Beth God.

**PUBLIC:** None

#### **APPROVAL OF MINUTES:**

The minutes of the April 18, 2018 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. Dave Manley made a motion to accept the minutes as presented. Laura McIntire seconded the motion. Vote: four in favor, none opposed, Robert Manahan abstained, motion carried.

#### **TREASURER'S REPORT:**

Approval to pay bills was presented to Council. Michelle Dunham made a motion to pay the bills. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

**PUBLIC INPUT:** None

#### **RESOLUTIONS & ORDINANCES:**

Council discussed a Rental Properties Ordinance that they are considering adopting. This ordinance requires landlords to have a license, limits single family dwellings to five occupants, etc. Council Members feel that passing this ordinance is a step in the right direction to improving the Borough. Council discussed creating a Board of Appeals. The members would be two residents and one Council member.

Also, Council discussed making some changes to the Borough's Junk Car Ordinance. Council wants to ensure that all ordinances contain a thorough explanation of what is expected from the Borough residents.

Council discussed the Per Capita and Occupational Assessment Taxes and are considering passing an ordinance that will state guidelines in regard to all individuals residing in the Borough. These taxes are to be paid by all Borough residents; those who own property, as well as all individuals who are renting and reside in the Borough.

#### **COMMITTEE REPORTS/ITEMS TO ADDRESS:**

**SECRETARY/OFFICE:** Nothing

**ORDINANCE ENFORCEMENT:** Nothing

**EMERGENCY MANAGEMENT:** Nothing

**BOROUGH MAINTENANCE:** Nothing

**HIGHWAY/STREETS:** Dan Dunham is meeting with Robert from Robert's Paving on Friday, 5/4/18 to discuss the filling of Borough street potholes.

Council discussed the potholes along the side of the streets and attempted to come up with a solution to drain the water. A suggestion was made to contact someone who has a tractor with a back blade. Council also discussed the drainage problems on Railroad Street.

Bradford Country Inmates are scheduled to work in the Borough on May 19, 22, and 23. They will help with Spring Clean Up day, sweeping streets, etc.

**PARK:** Possibly six senior projects this summer. The grass at the Park needs mowing. Jeff will service the lawnmower and mow the grass.

**SEWER:** Michelle presented sewer operator estimates. Shane, from Towanda Municipal Authority, is \$750 per month for license, \$75 per hour with minimum of 10 hours, and an additional \$75 per hour for Shane's assistant Floyd. DEP suggested Pat & Ann Crowley, \$650 per month for license and \$100 per week (1 day). Other independent contractors are \$1500 for license and \$75 to \$95 per hour.

Pat Crowley offered to assist Jeff McIntire obtaining his operator's license. The cost is \$1,800 for the class and books and \$750 for the exam.

Michelle Dunham made a motion to hire Pat & Ann Crowley to be the Borough's sewer operators. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried.

**WATER:** Michelle will contact someone to do an internal inspection and cleaning of the water tower.

Dan received a metal detector cost estimate of \$599.95 from Calaman's Computers. The purchase of a metal detector was approved at the 4/18/18 meeting. Dan will get the detector ordered.

#### **UNFINISHED BUSINESS:**

*Appointment of Vacancy Board Chair-* It was discussed that Connie Green was asked at the last election to serve as the board chair and that she had agreed. She will be contacted to confirm.

Reducing Council from a seven member to a five member board. Attorney fees would total \$500. A petition will need to be circulated and obtain signatures from at least 5% of the Borough's registered electors. Once these signatures are obtained the petition will be presented to the court for approval. Michelle Dunham made a motion to have Attorney Foster proceed with the necessary paperwork to reduce Council from a seven member to a five member board. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried.

#### **NEW BUSINESS:**

May 12- Borough Yard Sale day. Michelle Dunham made a motion to approve May 12 as Borough Yard Sale day. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

Junior Council Fundraisers- Community Dance Spring Fling & Spaghetti Dinner. Council denied approving these fundraisers to be hosted by the Junior Council. As per the Borough Code, Borough Council is not allowed to hold fundraisers. Junior Council also abides by the Borough Code; therefore, they are not allowed to hold fundraisers.

#### **EXECUTIVE SESSION:**

The President called an Executive Session at 8:40 pm to discuss a personnel matter. Council returned from the Executive Session at 8:55 pm.

The meeting adjourned at 8:55 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary