

**NEW ALBANY BOROUGH COUNCIL**  
**MONTHLY MEETING MINUTES**  
**February 5, 2020**

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 5, 2020. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

**COUNCIL MEMBERS' ROLL CALL:**

PRESENT: Michelle Dunham, Robert Manahan, and Dave Manley.

ABSENT: Rodney Lee and Carson Turner

**OTHERS ATTENDING:**

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Sheena Pettitt.

**APPROVAL OF MINUTES:**

The minutes of the January 15, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

**TREASURER'S REPORT:**

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

**PUBLIC INPUT:**

Pelton Hill Road desperately needs the pot holes addressed.

**ACCEPT RESIGNATION OF COUNCILMAN CARSON TURNER**

Carson Turner submitted a letter of resignation to Council. Michelle Dunham made a motion to accept Carson Turner's resignation letter. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

**RESOLUTION APPOINTING SHEENA PETTITT TO BOROUGH COUNCIL**

Michelle Dunham made a motion to approve Resolution 2020-02-A appointing Sheena Pettitt to fill a vacant Council seat until the next required election. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

**MAYOR DAN DUNHAM ADMINISTERED THE OATH OF OFFICE TO SHEENA PETTITT**

Sheena Pettitt presented her Affidavit of Residency and was administered the Oath of Office by Mayor Dunham.

**RESOLUTIONS & ORDINANCES/BUDGET:**

Approving the Park Ordinance to be advertised was tabled until the February 19th meeting.

The Landlord/Tenant Registration Ordinance was presented to Council. This ordinance will account for every person residing in the Borough and ensure they are on the Per Capita role. Michelle Dunham made a motion to approve this Ordinance 2020-01 to be advertised. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

**COMMITTEE REPORTS/ITEMS TO ADDRESS:**

**SECRETARY/OFFICE:** Spring Clean-Up will be held on April 18<sup>th</sup> from 9 to 1. Jeff McIntire will ask NAVFD for permission to use their lot by the social hall.

Volunteer Insurance- Council agreed to transfer this to Gannon Associates from Joseph Joyce Associates.

1987 Chevy V30 Truck Insurance quote is \$1,108 per year. Council discussed purchasing this vehicle from an individual.

PennDot will have fill available this summer. They need to know if Council would like big boney fill or finer fill and how many loads. Council would like them to contact Mayor Dunham in regard to this.

**ORDINANCE ENFORCEMENT:** Nothing to report.

**EMERGENCY MANAGEMENT:** Dan and Michelle Dunham will attend a training meeting this month.

**BOROUGH MAINTENANCE:** Nothing to report.

**HIGHWAY/STREETS:** There has been some complaints that the potholes on Pelton Hill need to be filled in. Michelle Dunham made a motion to fill the potholes on Pelton Hill Road. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried.

**PARK:** The Park Committee’s focus will be “Revitalization and Utilization”. Planning a Summer Festival at the Park on July 18<sup>th</sup>.

DCNR Recreation & Conservation Grants Program will be accepting applications 01/15/20 to 04/22/20.

**SEWER:** DEP is requiring upgrades to the Sewer Plant. Need to check on grants available for the project.

**WATER:** Several projects planned for warmer weather.

**UNFINISHED BUSINESS:** Nothing to report.

**NEW BUSINESS:** Nothing to report.

The meeting adjourned at 8:18 p.m.

The meeting was re-opened at 8:37 p.m. Michelle Dunham made a motion to leave Joseph Joyce Associates insurance agency and transfer the insurance policies to Gannon Associates. Roll call vote: all responded “yes”, motion carried.

The meeting adjourned at 8:38 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary