

NEW ALBANY BOROUGH COUNCIL
BIENNIAL REORGANIZATION MEETING MINUTES
January 6, 2020

New Albany Borough Council held a Biennial Reorganization Meeting at the New Albany Volunteer Fire Department Social Hall on January 6, 2020. The meeting was called to order at 7:04 p.m. by Mayor Daniel Dunham III. All present observed a moment of silence followed by the Pledge of Allegiance.

SWEARING IN OF NEW COUNCIL MEMBERS:

Michelle Dunham presented her Affidavit of Residency and was administered the Oath of Office by Mayor Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Robert Manahan, and Dave Manley.

ABSENT: Carson Turner

OTHERS ATTENDING:

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Harley McIntire.

PUBLIC:

None

ELECTION OF OFFICERS:

Mayor Dunham called for nominations for the office of Council President. There was one nomination: Michelle Dunham. Michelle accepted. There were no other nominations. Therefore, a vote was taken. All in favor, None opposed.

Mayor Dunham called for nominations for the office of Council Vice-President. There was one nomination: Robert Manahan. Robert accepted. There were no other nominations. Therefore, a vote was taken. All in favor, None opposed.

Mayor Dunham called for nominations for the office of President Pro Tem. There was one nomination: Dave Manley. Dave accepted. There were no other nominations. Therefore, a vote was taken. All in favor, None opposed.

Michelle Dunham, President called the regular meeting to order at 7:15 p.m.

APPOINTMENT OF VACANCY BOARD CHAIR

Council will ask Terry Turner to continue serving in this position.

COMMITTEE APPOINTMENTS:

Water: Michelle Dunham and Robert Manahan

Sewer: Michelle Dunham and Robert Manahan

Ordinance Enforcement: Jim Canning

Secretary: Rhonda McCarty

Emergency Management: Michelle Dunham and Dan Dunham

Borough Maintenance: Jeff McIntire

Park: Michelle Dunham, Dan Dunham, Rodney Lee

Streets: Dan Dunham, Bob Manahan, and Dave Manley

APPROVAL OF MINUTES:

The minutes of the December 30, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER’S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried. Council Members reviewed the Treasurer’s Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until the January 15th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Propane has been ordered for the Sewer Plant generators. Have not received proposals from Auditors for preparing the annual DCED Report. Secretary McCarty will contact Graves Accounting.

ORDINANCE ENFORCEMENT: Michelle Dunham made a motion to purchase a printer and the HP Instant Ink program to be used by Ordinance Enforcement Officer Jim Canning. Rodney Lee seconded the motion. Vote: all in favor, none opposed, motion carried.

EMERGENCY MANAGEMENT: Michelle and Dan Dunham will be attending a meeting next month.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Lots of potholes are appearing.

PARK: More brush has been cut.

SEWER: Still need a basket.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

NEW BUSINESS:

The meeting adjourned at 7:32 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
January 15, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 15, 2020. The meeting was called to order at 7:04 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Michelle Dunham, Rodney Lee

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, Phillip DeLong, and Sheena Pettitt.

APPROVAL OF MINUTES:

The minutes of the January 6, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Dave Manley made a motion to accept the minutes as presented. Carson Turner seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until the February 5th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Spring Clean-Up needs to be scheduled. Secretary McCarty will inquire if April 18th or 25th is available.

Graves Accounting, due to growth of their business, has resigned as Borough Auditor. Received a proposal from Mike Gavigan for \$2,900 to prepare the yearly audit and complete the DCED yearly report. Dave Manley made a motion to accept the \$2,900 proposal from Mike Gavigan. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried.

ORDINANCE ENFORCEMENT: Jim Canning continues to enforce the Borough Ordinances.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Council discussed purchasing a dump truck and other equipment. No decision was made.

PARK: Another 12' x 12' section of brush has been cleared. Fill is needed. Secretary McCarty will contact PennDot to acquire about some "free fill".

SEWER: Due to the large amount that is used, Council discussed purchasing sodium bicarbonate by the pallet. No decision was made.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

NEW BUSINESS:

The meeting adjourned at 7:56 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
February 5, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 5, 2020. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, and Dave Manley.

ABSENT: Rodney Lee and Carson Turner

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Sheena Pettitt.

APPROVAL OF MINUTES:

The minutes of the January 15, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

Pelton Hill Road desperately needs the pot holes addressed.

ACCEPT RESIGNATION OF COUNCILMAN CARSON TURNER

Carson Turner submitted a letter of resignation to Council. Michelle Dunham made a motion to accept Carson Turner's resignation letter. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

RESOLUTION APPOINTING SHEENA PETTITT TO BOROUGH COUNCIL

Michelle Dunham made a motion to approve Resolution 2020-02-A appointing Sheena Pettitt to fill a vacant Council seat until the next required election. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

MAYOR DAN DUNHAM ADMINISTERED THE OATH OF OFFICE TO SHEENA PETTITT

Sheena Pettitt presented her Affidavit of Residency and was administered the Oath of Office by Mayor Dunham.

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until the February 19th meeting.

The Landlord/Tenant Registration Ordinance was presented to Council. This ordinance will account for every person residing in the Borough and ensure they are on the Per Capita role. Michelle Dunham made a motion to approve this Ordinance 2020-01 to be advertised. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Spring Clean-Up will be held on April 18th from 9 to 1. Jeff McIntire will ask NAVFD for permission to use their lot by the social hall.

Volunteer Insurance- Council agreed to transfer this to Gannon Associates from Joseph Joyce Associates.

1987 Chevy V30 Truck Insurance quote is \$1,108 per year. Council discussed purchasing this vehicle from an individual.

PennDot will have fill available this summer. They need to know if Council would like big boney fill or finer fill and how many loads. Council would like them to contact Mayor Dunham in regard to this.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Dan and Michelle Dunham will attend a training meeting this month.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: There has been some complaints that the potholes on Pelton Hill need to be filled in. Michelle Dunham made a motion to fill the potholes on Pelton Hill Road. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried.

PARK: The Park Committee’s focus will be “Revitalization and Utilization”. Planning a Summer Festival at the Park on July 18th.

DCNR Recreation & Conservation Grants Program will be accepting applications 01/15/20 to 04/22/20.

SEWER: DEP is requiring upgrades to the Sewer Plant. Need to check on grants available for the project.

WATER: Several projects planned for warmer weather.

UNFINISHED BUSINESS: Nothing to report.

NEW BUSINESS: Nothing to report.

The meeting adjourned at 8:18 p.m.

The meeting was re-opened at 8:37 p.m. Michelle Dunham made a motion to leave Joseph Joyce Associates insurance agency and transfer the insurance policies to Gannon Associates. Roll call vote: all responded “yes”, motion carried.

The meeting adjourned at 8:38 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

February 19, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 19, 2020. The meeting was called to order at 7:01 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Michelle Dunham and Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the February 5, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Minutes stand approved as read.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until the March 4th meeting.

Landlord/Tenant Ordinance was not advertised. Discussed advertising guidelines as stated in the Borough Code. Tabled until March 4th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Borough computer is extremely slow. Maybe time for a new computer.

ORDINANCE ENFORCEMENT: Jim Canning emailed pictures that need to be mailed with a letter to residents violating ordinance.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Lots of potholes!

PARK: Nothing to report.

SEWER: There is a water leak at the Sewer Plant.

WATER: Nothing to report.

UNFINISHED BUSINESS: Nothing to report.

NEW BUSINESS: Nothing to report.

The meeting adjourned at 8:21 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
March 4, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 4, 2020. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire. Chief Sewer Plant Operator Shane Walker arrived at 7:15 p.m.

APPROVAL OF MINUTES:

The minutes of the February 19, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until a later date.

Landlord/Tenant Ordinance was not advertised. Discussed advertising guidelines as stated in the Borough Code. Tabled until a later date.

SHANE WALKER- SEWER PLANT:

Chapter 94 Report has been completed and will be mailed to DEP.

Shane reminded Council that the Sewer Plant will need some upgrades per DEP. There should be grant available this year to apply for financing for the upgrades.

Shane reminded Council that the "basket" at the Sewer Plant needs to be replaced.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Presented Council with an estimate from Calaman's Computers for a Dell laptop computer. Michelle Dunham made a motion to purchase the Dell Inspiron laptop from Calaman's Computers for a price of \$604.95. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

ORDINANCE ENFORCEMENT: There will be 7 to 10 days of extra police patrol for the Borough.

EMERGENCY MANAGEMENT: Michelle and Dan missed the last meeting as they were ill.

BOROUGH MAINTENANCE: Will be utilizing Eagle Scout & Senior Project participants to assist with street sweeping and other Borough maintenance this Spring/Summer.

HIGHWAY/STREETS: Pelton Hill has not been repaired. Wilcox has been hired to fill in pot holes.

PARK: Eagle Scout participants will also be pressure washing, staining, and painting at the Park.

SEWER: Nothing to report.

WATER: A list of repairs is being compiled.

UNFINISHED BUSINESS:

Rental Properties Ordinance and Park Ordinance. These ordinances are on hold until both are ready to be submitted to Jonathan for review.

NEW BUSINESS:

Nonsense Ordinance will be reviewed and submitted to Jonathan at a later date.

The meeting adjourned at 8:20 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

April 15, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on April 15, 2020. The meeting was called to order at 7:17 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: All present

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the March 4, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

RESOLUTIONS & ORDINANCES/BUDGET:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report

ORDINANCE ENFORCEMENT: Law enforcement is still active despite COVID 19.

EMERGENCY MANAGEMENT: Michelle and Dan communicate daily with EMA.

BOROUGH MAINTENANCE: New "No Parking" signs have been put up, painted lines on the road for crosswalks and fire hydrants, fence fixed at Park, and caution tape put on bridges.

HIGHWAY/STREETS: Surveyors were in town for bridges.

PARK: Tree fell down on the gazebo and ripped out some wiring. Park Committee Summer Festival is still a "go".

SEWER: Catch basin/basket is finished.

WATER: It's flush the fire hydrants month.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Council is sending \$200 to the NAVFD for use of the Social Hall in distributing Helping Hands Backpack Program food. Motion was made by Michelle Dunham. Seconded by Dave Manley. Roll call vote: all responded "yes", motion carried.

The meeting adjourned at 7:40 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
May 20, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 20, 2020. The meeting was called to order at 7:13 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: All present

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the April 15, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Rodney Lee made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Rodney Lee made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

RESOLUTIONS & ORDINANCES/BUDGET:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report

ORDINANCE ENFORCEMENT: Residents continue to become upset when Jim enforces the Borough Ordinances. Several homes have been condemned and need to be boarded up to prevent trespassers from entering them.

EMERGENCY MANAGEMENT: Currently no classes to attend. Have been receiving weekly updates on COVID-19.

BOROUGH MAINTENANCE: Residents who owe fines will be sweeping streets in lieu of paying the fines.

HIGHWAY/STREETS: Discussed that Terry Selleck has a grader to fix Pelton Hill. Ditches have been cleaned in the Borough. The diversion ditch at the Park has been dug out.

Mayor Dan Dunham continues to work diligently on the Front Street Sidewalk Project. He has contacted five companies for quotes: MAC Builders, Middendorf Construction, Glenn O. Hawbaker, Inc., Pepper's Masonry, and Cotton Concrete Construction, Inc. MAC Builders and Pepper's Masonry have expressed interest in submitting quotes for the job. He has received a quote from MAC Builders and is waiting on the quote from Pepper's Masonry. Michelle Dunham made a motion to grant Dan permission to accept the lowest bid. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

Main Street Bridge Project: Project has been obligated by FEMA to us; we pay the vendor then FEMA reimburses us.

Fawcett Avenue Bridge Project: Project has FINALLY cleared EHP and mitigation reviews by FEMA. This project should be obligated to us shortly.

Engineering is continuing for both projects. Soon will be ready to submit for DEP GP-11 permitting. Once DEP permitting is concluded, should be ready to advertise for contractor bids.

Completion of all 4408 Projects was originally scheduled for 5/27/2020. Consequently PEMA DAP-15 forms have been submitted for the above open projects requesting a 15 month extension. The new completion date is now 8/27/2021.

PARK: Has been mowed. Unfortunately, still closed due to COVID-19.

SEWER: Nothing to report.

WATER: Fire hydrants have been flushed and discovered 2 leaking hydrants.

There was a water leak at Jerry Lee's property on New Alley.

The Borough does not fall under the PUC jurisdiction so all overdue accounts will be sent a shut off notice.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Going forward Volunteers will be featured in the Borough Monthly Newsletter.

Rodney Lee made a motion to pay \$100 to Jared Keeney for all the work he has done in the Borough. Michelle Dunham seconded the motion. Roll call vote: all responded "yes", motion carried.

The meeting adjourned at 8:14 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

June 17, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on June 17, 2020. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the May 20, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

RESOLUTIONS & ORDINANCES/BUDGET: Council discussed President Michelle Dunham's suggestion that the Borough start using the Universal Maintenance Code in regard to ordinances. Robert Manahan made a motion in favor of this suggestion to use the Universal Maintenance Code. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Asked why our Junior Council Persons that were sworn in are not attending meetings. Suggested the Borough look into hiring a new auditor. Received a thank you card from Helping Hands Food Pantry.

ORDINANCE ENFORCEMENT: Jim continues to address issues in the Borough.

EMERGENCY MANAGEMENT: Will be attending a meeting next month.

BOROUGH MAINTENANCE: No parking and delivery only signs have been put up.

HIGHWAY/STREETS: Discussed the need to address the drainage problem on Lawrence Street.

PARK: Is open.

SEWER: DEP requesting the Borough purchase \$2,000 of new equipment (chlorinator, etc.)

WATER: 19 shut off notices were mailed on June 8.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Council discussed that NAVFD needs traffic control training (Fire Police).

Council discussed purchasing an EMA radio.

Michelle Dunham made a motion to purchase a Roto-Rooter machine at Lowe's for \$350 + tax. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

The meeting adjourned at 8:20 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

July 1, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 1, 2020. The meeting was called to order at 7:13 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Rodney Lee, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Michelle Dunham

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Brian Shura(Stiffler-McGraw), Eric Casanave(Stiffler-McGraw). Borough Maintenance Jeff McIntire & Laura McIntire arrived at 8:00 p.m.

APPROVAL OF MINUTES:

The minutes of the June 17, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Minutes stand approved as read.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Rodney Lee made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: Stiffler-McGraw presented Proposal No. 20-0000.075 which outlines services to prepare a study evaluating improvements to the existing Sewer Plant. The estimated fee to prepare this study is \$22,000.

RESOLUTIONS & ORDINANCES/BUDGET:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Read a report submitted by Council President Michelle Dunham as she could not attend tonight's meeting. She will be meeting with Jonathan soon to discuss the universal ordinance. Also, she has priced three pieces of equipment that the borough may be interested in purchasing and will present it at the next meeting.

ORDINANCE ENFORCEMENT: Nothing

EMERGENCY MANAGEMENT: Nothing

BOROUGH MAINTENANCE: There are 6 broken fire hydrants. Brian and Eric from Stiffler-McGraw questioned if the Borough is a member of PA Rural Water and since we are a member they recommended contacting them for help with the repairs.

HIGHWAY/STREETS: New signs have been put up

PARK: Is open.

SEWER: Nothing

WATER: Nothing

UNFINISHED BUSINESS: Stiffler-McGraw has the permit application completed for Well No. 2 Abandonment Plan.

NEW BUSINESS: Nothing

The meeting adjourned at 9:05 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

August 5, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 5, 2020. The meeting was called to order at 7:00 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Michelle Dunham & Rodney Lee

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire & Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the July 1, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Minutes stand approved as read.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Sheena Pettitt made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: Nothing

RESOLUTIONS & ORDINANCES/BUDGET: Nothing

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Read a report submitted via email by Sewer Plant Operator Shane Walker. On 7/22 he put together the new chlorine pump & wired it. Also, dropped off new log sheets he created to keep DEP happy. He asked for a storage container for papers. Shane says that the only upgrades that can be done at the Sewer Plant are re-building the clarifier and put in a UV disinfection. He would like to have Buck Woodruff come and vacuum out the digester and maybe the contact tank soon.

ORDINANCE ENFORCEMENT: Jim still making residents, that don't obey the Borough ordinances, angry.

EMERGENCY MANAGEMENT: Nothing to report. Maybe will attend a training meeting this month.

BOROUGH MAINTENANCE: Nothing

HIGHWAY/STREETS: Bridges: Trying to get the application submitted to DEP, but when call am only getting answering machine. We are waiting on GP11 permits. The electronic submission is not working. Sidewalks: Pepper Masonary is scheduled to start on the sidewalks in August. Paving: Will be paving Main & May intersection and some areas on Lawrence Street, as soon as find a contractor. Pelton Hill repairs: Received a quote for \$2,300 from Terry Selleck. Discussed purchasing equipment.

PARK: Need to get remaining piles of brush burned & the dead pine trees cut.

SEWER: Nothing

WATER: Nothing

UNFINISHED BUSINESS: Nothing

NEW BUSINESS: Nothing

The meeting adjourned at 8:13 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

August 19, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 19, 2020. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire & Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the August 5, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: None

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Council discussed what action to take on a water/sewer theft of service by a property owner. Tenant/owner claimed they knew nothing about the water being turned on by someone other than a Borough employee. Council decided to just charge the property owner for the shut off & restore fees.

EMERGENCY MANAGEMENT: Dan attended training today, 8/19

BOROUGH MAINTENANCE: Council President Michelle Dunham asked Borough Maintenance Jeff McIntire if he was okay with the Borough hiring another Borough Maintenance employee on an "as needed" basis. Jeff replied that this is okay with him. Michelle Dunham made a motion to approve Council hiring Chris Pettitt as an "as needed" Borough Maintenance employee. Sheena Pettitt seconded the motion. Vote: all in favor, none opposed, motion carried.

Jeff will be replacing several street signs in the Borough.

HIGHWAY/STREETS: Bridges: Dan reported that he was on a lengthy call with JHA Associates setting up a Greenport account to be used for submitting permits electronically to DEP.

Pelton Hill repairs: Dan is going to contact Terry Selleck for a formal quote.

The New Albany Volunteer Fire Department is asking for permission to close Main Street for a movie fundraiser on September 5, 2020. Michelle Dunham made a motion to approve closing Main Street from Hubler Street to the bridge on September 5, 2020 for NAVFD's movie fundraiser. Sheena Pettitt seconded the motion. Vote: all in favor, none opposed, motion carried.

Holding tanks are not allowed for any camper that is parked in the Borough. If needing sewage removal, it must be hooked-up to the Borough water/sewer.

Council discussed suggesting to NAVFD that their members attend traffic control, first aid, CPR, and AED (burn victims) training.

PARK: Once again, the basketball hoops have been destroyed.

Discussed removal of the dead pine trees. Council President Michelle will make calls to acquire quotes.

SEWER: The timer is not working on the blower. Council President Michelle will call Mountain Lake Electric.

WATER: Nothing to report.

UNFINISHED BUSINESS: Council President Michelle Dunham presented prices of tractors:

BRAND	COST	WARRANTY	
John Deere	\$48,000	5 year	When add the backhoe attachment warranty reduces to 1 year
Kabota	\$56,000	5 year	
Mahindra	\$38,000	7 year	

Michelle Dunham made a motion to contact Beers in Wysox to acquire paperwork for the Borough to apply for loan (7 years @ 0% interest) approval, and if approved, purchase a \$38,000 Mahindra tractor. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

NEW BUSINESS: None

The meeting adjourned at 8:29 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
September 2, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 2, 2020. The meeting was called to order at 7:04 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire & Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the August 19, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Dave Manley made a motion to accept the minutes as corrected. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: None

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Received notice that the estimated Liquid Fuels allocation for 2021 is \$10,697.31.

ORDINANCE ENFORCEMENT: Jim is reviewing and modifying the Universal Code.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Bridges: Dan reported that DEP reports have been submitted for both bridges. GP 11 Permit Application has been submitted to DEP. Extension was filed with PEMA and the completion due by date is now August 2021.

Pelton Hill repairs: Terry Selleck will be starting work on Pelton Hill ASAP.

Sidewalk repairs: Once the okay is received from PennDot, we can proceed with the Front Street sidewalk replacement.

Will be receiving a check from PEMA for \$36,000. Dan said to deposit it into the Reserve Fund account.

PARK: Council discussed looking into upgrading the Security Camera System.

Council discussed estimates for removal of eight dead pine trees at the Park. Council Member Sheena Pettitt presented estimates from three companies. Michelle Dunham made a motion to hire Don's Tree Service to remove eight pine trees from the Borough Park. Sheena Pettitt seconded the motion. Roll call vote: all responded "yes", motion carried.

COMPANY	COST	SERVICE PROVIDED
Frank Tyler	\$3,200-\$3,600	Limb, top, & drop, no clean up
Tyler Ellis	\$6,000	Drop trees & will move them to the lot across the road.
Don's Tree Service	\$7,500	Drop & clean-up

SEWER: There seems to be an issue with the blower. Michelle Dunham will have more details next meeting.

Council discussed adding a 10' x 14' addition (roof with three sides) onto the Sewer Plant to store the tractor attachments. No decision was made.

WATER: Nothing to report.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting adjourned at 8:09 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
September 16, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 16, 2020. The meeting was called to order at 7:02 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Rodney Lee, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Michelle Dunham

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, & Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the September 2, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Robert Manahan made a motion to accept the minutes as corrected. Rodney Lee seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Rodney Lee made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: None

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Pelton Hill repairs have been completed by Terry Selleck. There have been complaints about the dust. Council has asked Borough Maintenance Jeff McIntire to spread calcium to control the dust problem.

PARK: The dead trees will be cut down in October. The Park will be closed effective October 1st.

SEWER: Plant Operator Shane Walker repaired the blower problem. The belts needed to be replaced and then aligned/adjusted.

WATER: Council discussed that the road to condemned Well #2 needs to be repaired before a concrete truck will be able to drive up it.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting adjourned at 8:03 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
October 7, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 7, 2020. The meeting was called to order at 7:12 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Dave Manley, and Sheena Pettitt.

ABSENT: Robert Manahan

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, & Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the September 16, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Rodney Lee made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Rodney Lee seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Borough Trick or Treat will be October 31st from 4:00 to 6:00 p.m.

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Had a request from a resident to have "Children At Play" signs put up on Main St. Council discussed and a motion was made by Michelle Dunham to purchase six signs. Sheena Pettitt seconded the motion. Roll call vote: three in favor, one opposed, motion carried.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: NIMS Report has been completed and submitted.

BOROUGH MAINTENANCE: Borough Maintenance Jeff McIntire will only be available after 4:00 effective 10/12/20.

HIGHWAY/STREETS: PENNDOT now says we need engineering for the sidewalks on Front Street. FEMA has been contacted to obtain an additional \$6,000 for the engineering.

Council discussed doing "cold patches" on Main Street and Rail Road Street. Rodney Lee made a motion to proceed with the cold patches. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

PARK: Was closed October 1st. Council asked Jeff to remove the basketball hoops.

SEWER: Will be obtaining prices on a 20' x 24' building to store the tractor and attachments.

WATER: Nothing to report

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting adjourned at 7:56 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
October 21, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 21, 2020. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, & Samantha Latos.

APPROVAL OF MINUTES:

The minutes of the October 7, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Dave Manley made a motion to accept the minutes as presented. Sheena Pettitt seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Samantha Latos, from The Daily Review asked about the progress of Overton Road that has been closed since the flood. PennDot has decided on a detour.

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Budgets meetings will be advertised to be held November 1 & 8 @ 1:00 p.m. at the Social Hall.

ORDINANCE ENFORCEMENT: President Dunham is going to submit a letter to the County in response to the courts questioning Jim Canning's credentials which resulted in the Borough receiving a hefty invoice from Attorney Foster.

EMERGENCY MANAGEMENT: Meetings are being held via Zoom.

BOROUGH MAINTENANCE: Borough Maintenance Jeff McIntire has tested sixty shut-offs and found issues with three.

HIGHWAY/STREETS: Cold patches still need to be purchased. Railroad Street needs a catch basin. DEP has approved the bridge projects; once paperwork goes to FEMA then can put out for bids.

PARK: Pavilion roofs need painting. Trees will be cut the week of October 26th.

SEWER: Discovered federal & state grant for Sewer Plant construction.

WATER: Had an increase in usage.

UNFINISHED BUSINESS: None

NEW BUSINESS: There are some rental properties on Front Street that are up for tax sale and the Veterans of American Assoc is interested in purchasing to hold K9 training. This will be a plus for the Borough; jobs, Veteran programs, etc.

The meeting adjourned at 7:50 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
November 4, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 4, 2020. The meeting was called to order at 7:00 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Rodney Lee, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Michelle Dunham

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, Dan Nolt, & Warren Howeler.

APPROVAL OF MINUTES:

The minutes of the October 21, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan stated that the minutes stand approved as read.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Rodney Lee made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: Dan Nolt has recently purchased the building at 12 Main Street (the old school) and asked Council questions about the water/sewer lines & connection.

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Secretary McCarty told Council she is resigning and her last day will be December 31, 2020. No resignation letter was submitted. Council did not vote to accept her resignation.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Due to the cost of the "Children At Play" signs there were only three signs purchased. After a discussion by Council in regard to the cost of the signs and that a sign should be hung on every street, Rodney Lee made a motion to return the signs and that no signs be hung in the Borough. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

HIGHWAY/STREETS: Cold patches in potholes have been completed.

PARK: All the pine trees and debris will be moved on Friday, November 6.

SEWER: Fecal test was high three times in a row. It was discovered that the valve on the new chlorine pump needed to be adjusted.

WATER: Nothing to report.

UNFINISHED BUSINESS: Jeff got a price of \$1,000 from Lowe's for a 10' x 20' building to store the tractor attachments.

NEW BUSINESS: None

The meeting adjourned at 8:09 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
November 18, 2020

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 18, 2020. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Sheena Pettitt.

ABSENT: Rodney Lee

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, Dan Nolt, Warren Howeler (The Rocket-Courier), & Samantha Lates (The Daily Review).

APPROVAL OF MINUTES:

The minutes of the November 4, 2020 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

HUMANE SOCIETY CONTRACT: Michelle Dunham made a motion to approve the yearly contract between the Humane Society and the Borough. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Dan Nolt has recently purchased the building at 12 Main Street (the old school) and asked Council to change the classification of the building from residential to commercial. No decision was made by Council as they will be consulting with Solicitor Foster before making any changes.

RESOLUTIONS & ORDINANCES/BUDGET: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Secretary McCarty rescinded her verbal resignation.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Received DEP permits for the replacement of the Fawcett Avenue bridge and for repairs to the Main Street bridge. J.H.A. Companies will be preparing bid packages.

PennDot is requiring a full engineering study for the sidewalks that need to be replaced on Front Street. This would normally cost \$10,000-\$12,000. Hunt Engineering will complete the engineering for

\$6,000. A letter will be sent to FEMA asking them to add the engineering cost to the project total; once approved by FEMA the engineering can begin.

There is a blow out on May Street caused by a pipe that is not draining into the catch basin and it is undermining the road. Borough Maintenance Jeff McIntire filled the pipe in with concrete to prevent further undermining. The water is currently just emptying onto Railroad Street, but at least it is no longer undermining the street. The existing catch basin needs to be replaced. Terry Selleck will complete the work for \$4,540. This will include replacing the existing catch basin, installing a new pipe, and then tying it into the catch basin. Michelle Dunham made a motion to hire Terry Selleck (and rent a stone saw) to complete this work on May Street and Railroad Street. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

Received a letter from PennDot stating that the Ladds Creek bridge will be replaced and asking if the Borough would require a special meeting to discuss this project in more detail. Michelle Dunham made a motion to decline the need for a special meeting. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

Advertising for snow plow bids has been submitted. Bids are due to the Borough by 12/1/20. Bids will be opened at the 12/2/20 meeting.

PARK: Nothing to report.

SEWER: Nothing to report.

WATER: Nothing to report.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting adjourned at 7:52 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

New Albany Borough Council Meeting Minutes

December 02, 2020

In Attendance:

Council Members: Robert Manahan, Dave Manley, Sheena Pettitt and Michelle Dunham.

Public: Samantha Lates, The Daily Review, Jeff McIntire and Laura McIntire.

Michelle Dunham called meeting to order December 02, 2020 at 7:05 PM. Stood for a moment of silence and The Pledge of Allegiance.

Roll call: Dave Manley, Robert Manahan, Sheena Pettitt and Michelle Dunham.

Council meeting minutes from council meeting November 18 ,2020 were accept as presented. Motion made by Robert Manahan, second by Dave Manley, all in favor, motion carried.

Motion to accept and pay bills was accepted as presented. Dave Manley made motion and second by Robert Manahan. Roll call vote, motion carried.

One bid was received for snow removal. Randy Wilcox, from Wilcox Automotive won the bid for snow removal for the year of 2021. Motion made by Michelle Dunham, second by Robert Manahan. Roll call vote, motion carried.

Michelle Dunham made a motion to purchase \$800 from the park fund to purchase equipment for 2-5 year olds. Dave Manley Second it, roll call vote, motion carried.

Meeting was adjourned at 7:38 PM

Next Meeting: December 16, 2020 at 7 PM

Respectfully submitted: Michelle Dunham

NEW ALBANY BOROUGH COUNCIL
END-OF-YEAR MEETING MINUTES
December 30, 2020

New Albany Borough Council held an end-of-year meeting at the New Albany Volunteer Fire Department Social Hall on December 30, 2020. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Dave Manley, and Sheena Pettitt.

ABSENT: Robert Manahan

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, Warren Howeler (The Rocket-Courier), & Shane Walker (Sewer Plant Operator).

APPROVAL OF MINUTES:

The minutes of the December 2, 2020 Council meeting were not presented for approval. They will be addressed at the January 6, 2021 meeting.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Rodney Lee made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

SEWER PLANT NEWS:

Shane Walker, Sewer Plant Operator stressed to Council that the monthly chlorine readings average needs to be .5. Two times this year it was .6. Shane suggested ways to modify the way the samples are taken to prevent these high readings. Shane also discussed the Sewer Plant upgrade and suggested using Hunt Engineering for the engineering that will be needed for the project. He presented his recommendations for the upgrade and stressed that Council needs to get moving on this project with engineering, funding, etc. Shane left the meeting at 7:30 p.m.

RESOLUTIONS & ORDINANCES/BUDGET:

Water Rates Resolution 2020-12-A: 2021 Monthly Fee will be \$16.50, up to 20,000 gallons per month used will be \$6.80 per 1,000 gallons, over 20,000 gallons per month \$6.05 per 1,000 gallons used. Dave Manley made a motion to approve Water Rates Resolution 2020-12-A. Rodney Lee seconded the motion. Roll call vote: all responded "yes", motion carried.

Sewer Rates Resolution 2020-12-B: 2021 Monthly Fee will be \$32.50, up to 20,000 gallons per month used will be \$6.75 per 1,000 gallons, over 20,000 gallons per month \$5.80 per 1,000 gallons used. Michelle Dunham made a motion to approve Sewer Rates Resolution 2020-12-B. Sheena Pettitt seconded the motion. Roll call vote: all responded "yes", motion carried.

TCC Delegates Resolution 2020-12-C: Primary Voting Delegate: Eileen Dunham, First Alternate Delegate: Rhonda McCarty, Second Alternate Delegate: Michelle Dunham. Sheena Pettitt made a motion to approve TCC Delegates Resolution 2020-12-C. Michelle Dunham seconded the motion. Roll call vote: all responded "yes", motion carried.

RE Estate Tax Ordinance 2020-12-A: Fiscal Year 2021 Real Estate Tax Rate will be 8.00 mills on each dollar of assessed valuation of real estate. Michelle Dunham made a motion to approve Real Estate Tax Ordinance 2020-12-A. Sheena Pettitt seconded the motion. Roll call vote: all responded “yes”, motion carried.

2021 Budget: Rodney Lee made a motion to approve the 2021 Budget. Sheena Pettitt seconded the motion. Roll call vote: all responded “yes”, motion carried.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Secretary McCarty recommended the Borough consider hiring a new auditor. Michelle suggested contacting Deb McComb. Secretary McCarty will give her a call.

Received a letter from PS Bank that the Tax Free Commercial Loan (Sewer Plant construction & installing lines) interest rate will increase to 3.50% from 2.50%. The new monthly payment amount, effective the December payment, is \$1,347.57.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Nothing to report.

PARK: Nothing to report.

SEWER: Nothing to report.

WATER: Nothing to report.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting adjourned at 7:58 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary