

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
January 6, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 6, 2025. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Phil O'Dell

APPROVAL OF MINUTES: Minutes of the previous meeting, December 18, 2024, will be presented for approval at the next meeting.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Logan Robinson, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Dave Hindman presented Resolution 2025-1 to reappoint him as a delegate to the Bradford County Tax Collection Committee. A motion was made by Michelle Dunham to approve the resolution and seconded by Allen Gregorio. The motion was unanimously approved.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman noted that we received a letter of proposed engagement for our annual audit from HallockShannon. Michelle Dunham made a motion to have HallockShannon do our audit and Allen Gregorio seconded the motion. The motion was unanimously passed.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT:

BOROUGH MAINTENANCE:

HIGHWAY/STREETS:

PARK:

SEWER:

WATER: Travis Long is now our water Operator.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: January 15, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
January 15, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 15, 2025. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Sheena Pettitt

ABSENT: Allen Gregorio, Logan Robinson

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, David Landis, Phil O'Dell

APPROVAL OF MINUTES: Minutes of the previous meeting, December 18, 2024, were approved as presented on a motion by Dave Manley, seconded by Michelle Dunham, and passed unanimously. Minutes of the previous meeting, January 6, 2025, were approved as presented on a motion by Michelle Dunham, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Guard rail barriers have been erected on both ends of Pelton Hill Road.

PARK: None

SEWER: The plant is using a lot of Sodium Bicarbonate. Dave will check about getting it in larger quantities. The plant also needs chlorine tablets and de-chlor tablets. Dave Hindman will work on getting those.

WATER: None

UNFINISHED BUSINESS:

NEW BUSINESS: Dan Dunham has scheduled out clean-up day for May 3, 2025

The meeting was adjourned at 6:18 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: February 5, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
February 5, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 5, 2025. The meeting was called to order at 6:01 p.m. by Vice President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Sheena Pettitt, Logan Robinson

ABSENT: Michelle Dunham, Allen Gregorio

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, January 15, 2025, were approved as presented on a motion by Dave Manley, seconded by Sheena Pettitt, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Logan Robinson, and unanimously passed on a roll call vote.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: The camper is gone from Lawrence Street

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: None

PARK: None

SEWER: None

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:07 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: February 19, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
February 19, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 19, 2025. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Sheena Pettitt, Logan Robinson

ABSENT: Allen Gregorio

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, February 5, 2025, were approved as presented on a motion by Sheena Pettitt, seconded by Logan Robinson, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Logan Robinson, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman has signed up for a locator training class by 811. The 2024 files have been delivered to the auditors.

ORDINANCE ENFORCEMENT: The code enforcement officer handed out some citations today.

EMERGENCY MANAGEMENT: David Hindman will be attending an update meeting on March 24, 2025.

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: None

PARK: None

SEWER: David Hindman and Michelle Dunham noted that payroll has been over budget lately and some changes have been put on place.

WATER: Two frozen meters have been replaced this year.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:24 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: March 19, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
March 5, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 5, 2025. The meeting was called to order at 6:06 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson
ABSENT:

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, February 19, 2025, were approved as presented on a motion by Logan Robinson, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Logan Robinson, and unanimously passed on a roll call vote.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: David Hindman went to an update meeting on April 7, 2025.

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: Brief discussion at drainage issues at Wood and Front Streets.

PARK:

SEWER:

WATER: There is still a list of meters to be repaired

UNFINISHED BUSINESS:

NEW BUSINESS: The Dandy is trying to get a liquor license. It is believed we are a dry Borough and we are trying to find records.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: April 2, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
March 19, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 19, 2025. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Warren Howeler, Phil O'Dell

APPROVAL OF MINUTES: Minutes of the previous meeting, March 5, 2025, were approved as presented on a motion by Sheena Pettitt, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Dave Hindman submitted an email received from a Front St. resident about loud truck traffic at night on Front St. Michelle Dunham received a couple complaints about the washout damage in Peach Alley.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman will be attending a Bradford Co. Conservation district Dirt Gravel and Low Volume Roads update March 20th, 811 Locator Training on April 1, and a PennDot Outreach on April 17.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: There are some street signs down that need repaired.

HIGHWAY/STREETS: There was discussion about what needed to be done about drainage issues on Peach Alley. The thinking is that the culvert that goes from Front Street down to Main Street needs completely replaced. We need to talk to some contractors about it. Mayor Dan Dunham announced that the contract for the LSA grant for sidewalk repair on Front St. and Fawcett St. has been signed. Next steps were discussed including contacting the engineers to prepare a bid package and contacting PennDot to find out what they need.

PARK: Dave Hindman had a board that came off the playground equipment and said he will repair it. He also noted that we probably should purchase some new mulch this year.

SEWER: Michelle Dunham noted that a sewer connection from one house had not been done properly when the system was installed and needs repaired. There was discussion about who pays for these repairs in case we find more of them. Dave Hindman was instructed to order two sets of belts for the sewer plant blowers.

WATER: An uninhabited home on Front Street was found to have broken pipes and was leaking water into the basement. We had to dig up and replace the curb box to get it turned off.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:38 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: April 2, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
April 16, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on April 16, 2025. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Logan Robinson
ABSENT: Sheena Pettitt

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, March 19, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Logan Robinson, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Michael Epler was present at the meeting to ask for a water tap be installed at the new location for his ice cream trailer on the north end of town. He was told he would need a written request from the owner of the property, Ken McGrath. Joe Nechinsky was also present at the meeting to ask about progress on Pelton Hill Rd.

RESOLUTIONS/ORDINANCES/SUBDIVISIONS/APPOINTMENTS: Logan Robinson tendered his resignation as of April 17, 2025. Michelle Dunham stated that she had someone to fill the position, probably at the next meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: David Hindman stated that the Auditors have completed the annual audit and had no findings. The audit has been distributed as required and advertised in the Rocket Courier.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Dave Hindman recently attended a Bradford County EMA update at which the flooding from last fall in Westfield was discussed.

BOROUGH MAINTENANCE: A legal ad for Proposals for Engineering Services for the Front Street Sidewalk project has been run. Proposals will be opened at the next meeting.

HIGHWAY/STREETS: The drainage pipe coming down Peach Alley is plugged and needs to be excavated and repaired. A contractor will be consulted.

PARK:

SEWER:

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:59 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: May 21, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
May 7, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 7, 2025. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt(left at 6:15 p.m.)

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, April 16, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: The Proposals for Engineering Services for the Front St. sidewalk repair were presented. There was only one proposal from Hunt Engineers for \$11,500.00. A motion was made by Michelle Dunham to accept the proposal from Hunt Engineers. The motion was seconded by Allen Gregorio, and passed unanimously on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: David Hindman informed Council that he will be unable to attend the next meeting on May 21, 2025. Michelle Dunham said that the meeting would proceed as scheduled and she would take minutes. David Hindman presented a proposal to purchase a new laptop computer for the Borough. The proposal is for a 17.3" HP Laptop with a 4 year Service Plan. He has an IT company set up to do the changeover. Michelle Dunham made a motion to approve the purchase of the computer. The motion was seconded by Allen Gregorio, and approved unanimously on a roll call vote.

ORDINANCE ENFORCEMENT: There was a discussion of a couple dogs running loose around Hubler and Main Streets.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Dan Dunham is trying to get estimates for applying tar and chip to Lawrence Street to help the repairs made last year last. PenDot is telling the Borough we must pave over the pipe repair made at the bottom of Wood Street. It is within the right of way. Dan Dunham suggested that we go around town and mark areas on the roads that need repaired and then get estimates to do all the work together. JK excavating worked on the drainage problem in Peach alley. He removed the tree at the junction of Main Street that had roots blocking the drainage. He replaced 60' of pipe and graded the area. The cost of this work was \$1,878.71. There may be some movement on repairs to Pelton Hill Road. More to follow.

PARK: The park needs opened up soon.

SEWER:

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:42 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: June 4, 2025

**NEW ALBANYBOROUGH COUNCIL
MEETING MINUTES
MAY 21, 2025**

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department, Social Hall, on May 21, 2025. The meeting was called to order at 6:01 PM by Council President, Michelle Dunham.

Council members' roll call:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregoro, Sheena Pettitt

ABSENT:

Others Attending: Mayor Dan Dunham, Phil O'dell, Jason Keeney, Virigina Hugo

Approval of minutes: Minutes of previous meeting, May 7, 2025 were presented on a motion by Allen Gregorio and seconded by Dave Manley, and passed unanimously.

Treasurer's report: The bills to be paid were presented by Secretary/Treasurer. A motion to pay bills was made by Sheena Pettitt and seconded by Allen Gregorio, and unanimously passed on a roll call vote.

Public input: Resident living on Lawrence Street had concerns of road changes last year. Approximately a month ago a friends vehicle bottomed out on her driveway (tearing off her bumper)and the connection to the borough road. This issue was looked over by construction company and referred to 3% incline first ten feet of a steep incline in a driveway. Allen Gregorio is to look into the matter.

Resolutions/Ordinances/Subdivisions/Appointments:

None

Committee Reports/Items Addressed:

Secretary/Office: None at this time. Secretary has previous engagement

Ordinance Enforcement: Ordinance Enforcement has been working on unkempt lawns, garbage and ones showing signs of decay. He is going to continue to focus on these areas.

Emergency Management: None

Borough Maintenance: None

Highway/Streets: Dan Dunham is scheduling estimate for paving to be done within the borough. Bottom on Wood Street will be included in the paving. It was not completed after undermining occurred and was repaired on Wood Street.

Park: Maintenance has been asked to open the park for the year. Request has been repeated. If not completed in time for rentals, Allen Gregorio will do the opening.

Sewer: None

Water: None

New Business: After months of limited contact with Borough solicitor, Council has asked previous attorney, Jonathan Foster to be our attorney on record. Michelle Dunham made the motion to retain Jonathan Foster Sr. as NAB attorney, \$150/hour. Allen Gregorio seconded the motion. Roll call vote was taken and the motion unanimously passed.

The meeting was adjourned at 7:06 PM

Respectfully submitted by:
Michelle Dunham, President

Next Meeting: June 4, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
June 4, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on June 4, 2025. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio,
ABSENT: Sheena Pettitt

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, May 21, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: He has been working on property maintenance issues.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: We have received a quote from M&R Maintenance of \$4238.65 for paving repairs at the bottom of Wood Street and 11 pothole areas that have been marked. Michelle Dunham made a motion to approve this work, and it was seconded by Allen Gregorio. The motion was unanimously approved on a roll call vote.

PARK: The park was not properly shutdown last year and there are broken plumbing fixtures that will need replaced before the restrooms are usable.

SEWER: We continue to look for one or two new employees for borough maintenance.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:32 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: June 18, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
July 2, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 2, 2025. The meeting was called to order at 6:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT:

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Phil O'Dell, Warren Howeler, Michael Mergen

APPROVAL OF MINUTES: Minutes of the previous meeting, June 4, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Sheena Pettitt, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: The Borough received \$7681.16 in Act 13 Funds which was down from \$8496.24 received last year. Gas Royalties have picked up some as we have already received almost as much as all of last year.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: The code enforcement officer is trying to work on some of the abandoned dilapidated buildings and ones with high weeds.

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: The Bradford County Conservation District is going to apply some unused funds from other projects to make repairs to Pelton Hill Rd. The work should cost the Borough Between \$20,000 and \$30,000. The Bradford County Commissioners have pledged \$20,000 to help with the work. Oil will soon be applied to Lawrence Street to prepare the street to be tar and chipped at a later date.

PARK: Some plumbing repairs have been done to repair damage from not getting the water shut off last winter. Michelle Dunham made a motion to purchase two new toilets so repairs can be completed. The motion was seconded by Allen Gregorio and passed unanimously on a roll call vote.

SEWER: None

WATER: None

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:26 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: July 16, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
July 16, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 16, 2025. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Suzanne Mahoney, Phil O'Dell, Warren Howeler, Chris Pettitt.

APPROVAL OF MINUTES: Minutes of the previous meeting, July 2, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Sheena Pettitt, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: There was some discussion on citations that have been issued to the owners of unkempt and blighted properties.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A resolution was introduced by Michelle Dunham to appoint Suzanne Mahoney to finish out the term of Logan Robinson through the end of this year. Michelle Dunham made a motion to adopt the resolution. Sheena Pettitt seconded the motion and it passed unanimously on a roll call vote.

EXECUTIVE SESSION: An executive session was called by Michelle Dunham at 6:13 p.m. for Personnel and Litigation Issues. The executive session ended at 6:21 p.m. and the meeting resumed.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: We received \$20,000.00 from the Bradford County Commissioners to go toward Pelton Hill Road Repairs.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: Michelle Dunham presented information on two people who are interested in doing borough maintenance work. Michelle Dunham made a motion to hire William Silfies and Josh Lant for Borough Maintenance Work at an hourly rate of \$15 per hour for a 90 day probationary period. The motion was seconded by Allen Gregorio, and unanimously passed on a roll call vote.

HIGHWAY/STREETS: The Bradford County Conservation District is to begin work at the base of Pelton Hill Rd. The initial work is being done to stabilize the creek bank. Then work to repair the road should begin. M&R Maintenance is to be filling pot holes and the cut at the bottom of Wood St. within the next two weeks. JK Construction will be placing a new catch basin and a cross pipe at the bottom of May street to improve drainage. This work is to cost \$2,600.00. Michelle Dunham made a motion to approve this expense. Allen Gregorio seconded the motion and it unanimously passed on a roll call

vote. The plan on Lawrence Street is that it is to be tarred and chipped to preserve the work we did last year. An application of oil needs to be applied to the street to prepare it. The road has to be dry to do this so we are waiting for a dry period.

PARK: Repairs are being made to the bathrooms as they were not winterized last fall and the toilets broke.

SEWER: None

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 7:05p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: August 20, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
August 6, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 6, 2025. The meeting was called to order at 6:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Allen Gregorio, Suzanne Mahoney

ABSENT: Sheena Pettitt, Dave Manley

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Phil O'Dell

APPROVAL OF MINUTES: Minutes of the previous meeting, July 16, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Suzanne Mahoney, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by, Allen Gregorio and seconded by Suzanne Mahoney, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman recently attended a meeting by the county to discuss EMS sustainability. There is a suggestion that if municipalities donate directly to EMS, the county might match it to a certain point. This idea is just being floated right now.

ORDINANCE ENFORCEMENT: The Ordinance Enforcement Officer is working on re-educating and re-focusing residents on the existing ordinances.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: A lot of work has been done to clean up the park.

HIGHWAY/STREETS: The drainage work at May and Railroad Streets has been completed. M&R Maintenance is to be here to repair the potholes Monday. The engineer on the Front Street sidewalk project is preparing the package to put it out to bid. To stop the water coming out on Front Street from Wood Street, another catch basin needs to be installed part way down the hill, and then pipe the rest of the way. We have one estimate of \$4,581.06, and we are looking for others. The Bradford County Conservation District has completed the streambank stabilization work at the base of Pelton Hill Road. Work on Pelton Hill Road itself should begin before too long.

PARK: There was discussion about a new security system at the park as well as some new mulch.

SEWER: None

WATER: Some water meters have been repaired but there are still more to go.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 7:07 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: September 3, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
August 20, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 20, 2025. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt(left at 6:41 p.m.), Suzanne Mahoney

ABSENT:

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Christopher Pettitt, Michael Mergen

APPROVAL OF MINUTES: Minutes of the previous meeting, August 6, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

EXECUTIVE SESSION: An executive session was called by the president at 6:07 p.m. to discuss personnel and a customer concern. The executive session ended at 6:30 p.m. and the regular meeting resumed.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: Things are getting done with the new employees we have hired.

HIGHWAY/STREETS: We received communication from Bradford County that they are replacing missing road signs. We just need to give them a list. Waiting for work to begin on Pelton Hill Rd.

PARK: The bathrooms are working. We received a donation of mulch and it has been delivered. We need better signage with the park hours.

SEWER: None

WATER: Some meters have been repaired and there are more to be done.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:45 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: August 20, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
September 3, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 3, 2025. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Suzanne Mahoney

ABSENT: Sheena Pettitt

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Christopher Pettitt

APPROVAL OF MINUTES: Minutes of the previous meeting, August 20, 2025, were approved as presented on a motion by Dave Manley, seconded by Allen Gregorio, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A motion was made by Suzanne Mahoney to accept the resignation of Sheena Pettitt. The motion was seconded by Dave Manley and unanimously passed. Michelle Dunham made a motion to adopt a resolution to appoint Dawn Garinger to fill the empty position created by the resignation. Allen Gregorio seconded the motion, and it passed unanimously. This term will end at the end of 2025. Michelle Dunham asked for nominations to fill the vice-president vacancy. Allen Gregorio was nominated, and nominations were closed. A motion was made by Michelle Dunham to appoint Allen Gregorio to be Vice-President. The motion was seconded by Dave Manley and passed unanimously on a roll call vote. The Secretary/Treasurer was instructed to prepare paperwork for the banks.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: Our Solicitor is working on updating ordinances.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: We need a street sign inventory to get needed signs. The sidewalk project is planned to go out to bid in December so work can begin in the spring.

PARK: The need for a new security system for the park was discussed.

SEWER: JHA did not do the infiltration testing as planned and we don't know why or when it will happen. Blower #1 sounds like there is a bad bearing.

WATER: We need to get to work on the inventory of residential service lines.

UNFINISHED BUSINESS:

NEW BUSINESS: Michelle Dunham discussed pay for councilpersons. If the Borough is going to continue to not pay councilpersons, we must pass an ordinance to that effect. This was tabled until the

next meeting to give Council time to think it over. There was discussion on trick or treat scheduling but no decision was made.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: September 17, 2025

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

September 17, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 17, 2025. The meeting was called to order at 6:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Allen Gregorio, Suzanne Mahoney, Dawn Garinger

ABSENT: Dave Manley

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, September 3, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Suzanne Mahoney, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Suzanne Mahoney, and seconded by Dawn Garinger, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: There was discussion of ATV traffic in town.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: The Agreement with the Braadford Count Conservation District for the Pelton Hill Rd. project was discussed. A motion to accept the agreement was made by Michelle Dunham, seconded by Allen Gregorio, and approved on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: The first bridge on Overton Road in the Borough will be replaced by PenDot in 2026.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Pendot is planning to open up and clean out the drains along 220.

PARK: The park is ready to be winterized.

SEWER: The blowers are acting up and we need to get the company to come and look at them.

WATER: Dave is to order two curb stop valves.

UNFINISHED BUSINESS: Trick or Treat will be held on Sunday October 26, from 4 to 5:30 p.m. A motion was made by Michelle Dunham to allocate up to \$600 from ACT 13 funds to have a Halloween Party. The motion was seconded by Suzanne Mahoney, and passed unanimously on a roll call vote

NEW BUSINESS: There was discussion about snow plowing for next year.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: October 1, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
October 1, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 1, 2025. The meeting was called to order at 6:04 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Suzanne Mahoney, Dawn Garinger

ABSENT:

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Kevin Baker

APPROVAL OF MINUTES: Minutes of the previous meeting, September 17, 2025, were approved as presented on a motion by Dave Manley, seconded by Allen Gregorio, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: The Secretary/Treasurer will start holding regular office hours every Wednesday from 4 to 6 p.m.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: Josh Lant is going to paint the crosswalks on Main St.

HIGHWAY/STREETS:

PARK: The park needs to be mowed one more time. Allen Gregorio will be shutting down the bathrooms.

SEWER: We are going to call R&M Equipment to check out the blowers.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: We will hold a budget Planning meeting Wednesday October 29, 2025, at 6 p.m.

The meeting was adjourned at p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: August 6, 2025

**NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
October 15, 2025**

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 15, 2025. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Suzanne Mahoney, Dawn Garinger

ABSENT: Allen Gregorio

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Kevin Baker

APPROVAL OF MINUTES: Minutes of the previous meeting, October 1, 2025, were approved as presented on a motion by Suzanne Mahoney, seconded by Dawn Garinger, and passed unanimously.

TREASURERS REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Suzanne Mahoney, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: None

PARK: None

SEWER: None

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:11 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: November 5, 2025

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
November 5, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 5, 2025. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Dawn Garinger

ABSENT: Suzanne Mahoney

OTHERS ATTENDING: Mayor Dan Dunham. Secretary/Treasurer David Hindman, Jason Keeney, Jeannie Delain, Kevin Baker

APPROVAL OF MINUTES: Minutes of the previous meeting, October 15, 2025, were unavailable and will be approved at the next meeting.

TREASURERS REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: Michelle will talk to Dave Pierchorowicz about reducing his hours during the winter months.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Hunt Engineers are to meet with Dan Dunham December 4 to finalize the bids for the Front Street sidewalks. The bids should be advertised in late December. The bids for Pelton Hill Road have been advertised and will be opened at a special meeting November 26, at 6 p.m.

PARK: Closed up for the winter

SEWER: None

WATER: None

UNFINISHED BUSINESS: A special budget planning meeting will be held November 12, 2026, at 6 p.m.

NEW BUSINESS: A proposal for snow plowing from JK Excavating was introduced with an hourly rate of \$75 per hour with JK providing the spreading material. Salt and calcium chloride if needed were quoted at \$12.50 and \$25.50 per 50 lb. respectively. A motion to accept the proposal was made by Dawn Garinger, seconded by Allen Gregorio, and passed unanimously on a roll call vote.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted by:

David L. Hindman, Secretary

NEXT MEETING: November 19, 2025

**NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
November 19, 2025**

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 19, 2025. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Dawn Garinger

ABSENT: Suzanne Mahoney

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Tim Zyla

APPROVAL OF MINUTES: Minutes of the previous meeting, October 15, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Dawn Garinger, and passed unanimously. Minutes of the previous meeting, November 5, 2025, were approved on a motion by Dave Manley, seconded by Dawn Garinger, and passed unanimously.

TREASURERS REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dawn Garinger, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Secretary/Treasurer Dave Hindman presented the proposed 2026 budget. The budget maintains the property tax rate at 9.0 mils. The budget does contain increases in both sewer and water rates to begin in January 2026. Michelle Dunham made a motion to advertise the budget to be considered for adoption at the regular meeting December 17, 2025. Dawn Garinger seconded the motion and it passed unanimously on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman noted that we did receive a letter from the state stating we are under a drought watch.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: There were 12 potential bidders at the site meeting today for the Pelton Hill Construction Project. The bids are due by 2 p.m. November 26, 2025.

PARK: Closed for the winter.

SEWER:

WATER: Towanda stopped taking our water samples without notice resulting in a Notice of Violation from the DEP. Michelle has been negotiating this with Towanda.

UNFINISHED BUSINESS:

NEW BUSINESS: Michelle Dunham made a motion to hold a special meeting on Wednesday November 26, 2025, at 6 p.m. at the NAVFD social hall, for the purpose of opening the Pelton Hill Construction bids and awarding the project. Dave Manley seconded the motion and it passed unanimously.

The meeting was adjourned at 6:21 p.m.

Respectfully submitted by:
David L. Hindman, Secretary/Treasurer

NEXT MEETING: December 3, 2025

NEW ALBANY BOROUGH COUNCIL
SPECIAL MEETING MINUTES
November 26, 2025

New Albany Borough Council held a Special meeting at the New Albany Volunteer Fire Department Social Hall on November 26, 2025. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Suzanne Mahoney, Dawn Garinger

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jake Keeney, Warren Howeler

OPENING OF BIDS: There were eight bids submitted for the Pelton Hill Construction Project as follows:

Johnson Quarries	\$184,250.00
R.A. Keiper Construction	157,857.00
JK Excavating, LLC	129,000.00
Solid Ground Services, Inc.	176,238.00
Cuz Excavating, LLC	205,981.00
DGR Excavating, LLC	182,440.00
Ken Rauch Excavating, Inc.	276,100.00
Rob Tofts Excavating,	226,028.00

A motion was made by Michelle Dunham to award the project to the lowest bidder JK Excavating, LLC. Allen Gregorio seconded the motion and it was unanimously approved on a roll call vote.

An ownership letter for the Sewer Plant that needs to be filed with our LSA Grant application was presented for Council's consideration. Allen Gregorio made a motion to approve submittal of the letter. Dave Manley seconded the motion and it was unanimously passed.

Resolution 2025-3 to request a Statewide Local Share Assessment grant of \$1,000,000 for sewer plant construction was presented for Council's consideration. The resolution also names Michelle Dunham, President and David L. Hindman, Secretary/Treasurer, as the officials to execute all documents and agreements between the Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant. A motion was made by Allen Gregorio, seconded by Dave Manley, and unanimously passed.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: December 3, 2025

**NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
December 3, 2025**

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on December 3, 2025. The meeting was called to order at 6:00 p.m. by Vice President Allen Gregorio.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Allen Gregorio, Suzanne Mahoney

ABSENT: Michelle Dunham, Dawn Garinger

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Jason Keeney, Warren Howeler

APPROVAL OF MINUTES: Minutes of the previous meeting from, November 19, 2025, were approved as presented on a motion by Suzanne Mahoney, seconded by Dave Manley, and passed unanimously. The minutes of the Special Meeting held on November 26, 2025, were approved as presented on a motion by Allen Gregorio, seconded by Suzanne Mahoney, and passed unanimously.

TREASURERS REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Suzanne Mahoney, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Ordinance 2025-1 was presented for consideration. The ordinance rescinds the Occupational Privilege Tax and the Per Capita Tax. A motion to advertise the ordinance was made by Allen Gregorio, seconded by Dave Manley, and passed unanimously. The ordinance will be put forward for adoption at the December 17th regular meeting. Dave Hindman presented a fee schedule from Jonathan Foster, Sr., who resumed as our solicitor this year. The fee schedule was approved on a motion by Suzanne Mahoney, seconded by Allen Gregorio.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Work has been progressing on Pelton Hill. JK Excavating will be starting to fill in the hole tomorrow and hopes to be done in a week.

PARK: None

SEWER: None

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Dave Hindman made Council aware that the reorganization meeting will be held January 5, 2025, as dictated by state law.

The meeting was adjourned at 6:10 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: January 5, 2026

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
December 17, 2025

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on December 17, 2025. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Suzanne Mahoney, Dawn Garinger

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham. Secretary/Treasurer David Hindman, Jason Keeney, Matt Hicks

APPROVAL OF MINUTES: Minutes of the previous meeting, December 3, 2025, were approved as presented in a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURERS REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Suzanne Mahoney made a motion to adopt the 2026 Budget as proposed and properly advertised. Dawn Garinger seconded the motion, and it was passed unanimously on a roll call vote. Resolution 2025-3 was presented to maintain the Real Estate Tax at 9.0 mils for 2026. A motion to approve the resolution was made by Michelle Dunham, seconded by Dawn Garinger, and unanimously passed. Ordinance 2025-1 to permanently vacate and rescind the collection of the Per Capita Tax Ordinance and to permanently vacate and rescind the Occupational Tax beginning on January 1, 2026, having been properly advertised was presented for adoption. Michelle Dunham made a motion to adopt the ordinance, Allen Gregorio seconded the motion, and it was passed unanimously on a roll call vote. Allen Gregorio made a motion to adopt Resolution 2025-4 setting water rates for 2026. The motion was seconded by Dave Manley and passed unanimously. Dawn Garinger made a motion to adopt Resolution 2025-5 setting sewer rates for 2026. The motion was seconded by Dave Manley, and passed unanimously.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman made everyone aware that our 2026 reorganization meeting will be held January 5, 2026, at 6 p.m., at the social hall.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Phase 1 of the Pelton Hill Road Project has been completed and the road is now open. A bill for \$58,375.00 was presented for payment. The bill was forwarded to the Bradford County

Conservation District for reimbursement. The Borough's share will be \$5,837.50 which will come from the Bradford County donation to the project. The Front Street Sidewalk project is ready to go to bid. A motion was made by Michelle Dunham, seconded by Dawn Garinger to place legal ads for bids in the Rocket Courier on 12/24, and 1/7/26. The motion passed unanimously. A mandatory pre-bid conference will be held January 7, 2026. Bids are due by 2 p.m. on February 4, 2026, and will be opened at the meeting that evening.

PARK: None

SEWER: The effluent meter which measures the outflow that goes back to the creek is not working and needs to be replaced. We have received a quote from W. G. Walden for this work for \$6324.79. A motion was made by Dawn Garinger to authorize the expenditure. The motion was seconded by Michelle Dunham and passed unanimously on a roll call vote.

WATER: The interest rate on our PS Bank loan has been adjusted to 4.25% from the original 3.5%

UNFINISHED BUSINESS:

NEW BUSINESS: Dave Hindman presented a letter from the American Lung Association offering free radon detector kits that the Borough could offer to its residents. After discussion it was decided to ask for 40 of these kits. Dave Hindman made Council aware that Bid Limits from the Dept of Transportation have been published for 2026 and have been adjusted up slightly.

The meeting was adjourned at 6:53 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: January 21, 2026